

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Main Library Building Roof Project

Project Status Construction

Department Capital Projects and Facility Management

Project Lead Name James Paolini

Email address jpp@framinghamma.gov Phone 508-532-5485

Project Fiscal Year 2027 Department Priority # \_\_\_\_\_

Priority - Select the appropriate priority level based on the definitions below:

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that are likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in cost savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 1,650,000.00

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Life Expectancy - provide the number of years the asset is expected to last 25 years

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. \_\_\_\_\_

Estimated date for completion or delivery December 2026

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Timeframe - Additional Explanation

We are completing the design and will have documents for bid in June 2026

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

Replace the existing roof for the Main Library Building

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

The roof is beyond it's life cycle and the roof has leaks

If project is phased over several years indicate how many phases are complete Construction phase

Which phase of project is requested? construction/final phase

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

- Replace existing infrastructure
- Replace existing capital asset
- Replace existing vehicle
- Replace existing equipment
- New infrastructure
- New capital asset
- New vehicle
- New equipment
- Strategic/Comprehensive/Master Plan

Project Type - check all that apply

- Land acquisition
- Planning/Feasibility Study
- Design
- Construction
- Equipment
- Vehicle
- Contingency
- Other

Asset Type

- Land
- Municipal Building
- School Building
- Water/Sewer Infrastructure

- \_\_\_ Roadway Infrastructure
- \_\_\_ Traffic/Streetlight Infrastructure/Equipment
- \_\_\_ Waterway/Beach
- \_\_\_ Recreation Trail
- \_\_\_ Bridge
- \_\_\_ Park/Playground/Athletic Field
- \_\_\_ Vehicle
- \_\_\_ Equipment
- \_\_\_ Software/Technology
- \_\_\_ Refuge/Recycling Center
- \_\_\_ Other \_\_\_\_\_

Project Community Impact

- \_\_\_ Health & Safety
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Education
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Aesthetics/Historic preservation
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Environmental sustainability
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Economic development
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Cultural/Recreational opportunity
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Service Improvement
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Level Service Maintenance
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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ NA

Explanation \_\_\_\_\_

Increase/Decrease to Operating \$ NA

Explanation \_\_\_\_\_

Additional Information

Checklist for completion

\_\_\_\_ FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.

\_\_\_\_ Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

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The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Main Library Building Roof Top Unit (RTU) Project

Project Status Design and Construction

Department Capital Projects and Facility Management

Project Lead Name James Paolini

Email address jpp@framinghamma.gov Phone 508-532-5485

Project Fiscal Year 2027 Department Priority # \_\_\_\_\_

Priority - Select the appropriate priority level based on the definitions below:

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that are likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 335,000 (Design = \$35,000.00; Construction = \$275,000.00; Energy Mgmt \$25,000)

Life Expectancy - provide the number of years the asset is expected to last 25 years

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. \_\_\_\_\_

Estimated date for completion or delivery December 2026

Timeframe - Additional Explanation

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

Replace the existing RTUs (2)

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

The roof is beyond it's life cycle and the roof has leaks

If project is phased over several years indicate how many phases are complete Construction phase

Which phase of project is requested? construction/final phase

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

- Replace existing infrastructure
- Replace existing capital asset
- Replace existing vehicle
- Replace existing equipment
- New infrastructure
- New capital asset
- New vehicle
- New equipment
- Strategic/Comprehensive/Master Plan

Project Type - check all that apply

- Land acquisition
- Planning/Feasibility Study
- Design
- Construction
- Equipment
- Vehicle
- Contingency
- Other

Asset Type

- Land
- Municipal Building
- School Building
- Water/Sewer Infrastructure

- \_\_\_ Roadway Infrastructure
- \_\_\_ Traffic/Streetlight Infrastructure/Equipment
- \_\_\_ Waterway/Beach
- \_\_\_ Recreation Trail
- \_\_\_ Bridge
- \_\_\_ Park/Playground/Athletic Field
- \_\_\_ Vehicle
- \_\_\_ Equipment
- \_\_\_ Software/Technology
- \_\_\_ Refuge/Recycling Center
- \_\_\_ Other \_\_\_\_\_

Project Community Impact

\_\_\_ Health & Safety

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\_\_\_ Education

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\_\_\_ Aesthetics/Historic preservation

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\_\_\_ Environmental sustainability

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\_\_\_ Economic development

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\_\_\_ Cultural/Recreational opportunity

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\_\_\_ Service Improvement

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\_\_\_ Level Service Maintenance

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ NA

Explanation \_\_\_\_\_

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Increase/Decrease to Operating \$ NA

Explanation \_\_\_\_\_

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Additional Information

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Checklist for completion

\_\_\_\_ FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.

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RGB Memorial Roof Estimate			Memorial Roof Bids		
	\$60.75		Use mean of Bids		\$83.84
SF	14,290.00			\$498,000.00	
ECC (RGB)				\$695,475.00	
				\$996,000.00	
Ellana Estimate				\$875,500.00	
SF	14,290.00			\$962,000.00	
ECC (Ellana)	\$859,700.00			\$720,775.00	
				\$744,000.00	
	\$ / SF =			\$1,453,570.00	
	\$60.16				
				\$868,165.00	Mean
				\$809,750.00	Median
				\$60.75	Mean Price / SF
Main Library Roof Budget (Use Mean \$)			Main Library Roof Budget (Use Mean \$ PLUS Mark-ups)		
For Main Library, use sf =	20,000.00		3%	\$1.82	
			10%	\$6.08	
			10%	\$6.08	
Per SF (use mean)	\$60.75		15%	\$9.11	\$60.75
				\$23.09	\$23.09
					\$83.84
Estimated Costs	\$1,215,000.00				\$1,676,701.99
Screening	\$200,000.00			Screening	included
Skylight repairs	\$160,000.00			Skylight repairs	included
Crane, Detail, Walkway Pads	\$75,000.00			Crane, Detail, Walkway Pads	included
	\$1,650,000.00				\$1,676,701.99

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The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Memorial Building Bathrooms ADA upgrade

Project Status Construction

Department Capital Projects and Facility Management

Project Lead Name James Paolini

Email address jpp@framinghamma.gov Phone 508-532-5485

Project Fiscal Year 2027 Department Priority # \_\_\_\_\_

Priority - Select the appropriate priority level based on the definitions below:

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that are likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

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Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 3,000,000.00

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Life Expectancy - provide the number of years the asset is expected to last 25 years for fixtures

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. \_\_\_\_\_

Estimated date for completion or delivery August 2027

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Timeframe - Additional Explanation

This will be a Phase approach due the building being occupied

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

This project will re-established the bathrooms for each floor and provide ADA bathrooms on each level, this will allow more use of Nevins Hall for larger capacity events

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

The Bathrooms are to be re established and provide ADA accessibility for all floors

If project is phased over several years indicate how many phases are complete Construction phase

Which phase of project is requested? construction/final phases

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure

Replace existing capital asset

Replace existing vehicle

Replace existing equipment

New infrastructure

New capital asset

New vehicle

New equipment

Strategic/Comprehensive/Master Plan

Project Type - check all that apply

Land acquisition

Planning/Feasibility Study

Design

Construction

Equipment

Vehicle

Contingency

Other

Asset Type

Land

Municipal Building

School Building

Water/Sewer Infrastructure

- \_\_\_ Roadway Infrastructure
- \_\_\_ Traffic/Streetlight Infrastructure/Equipment
- \_\_\_ Waterway/Beach
- \_\_\_ Recreation Trail
- \_\_\_ Bridge
- \_\_\_ Park/Playground/Athletic Field
- \_\_\_ Vehicle
- \_\_\_ Equipment
- \_\_\_ Software/Technology
- \_\_\_ Refuge/Recycling Center
- \_\_\_ Other \_\_\_\_\_

Project Community Impact

- \_\_\_ Health & Safety
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Education
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Aesthetics/Historic preservation
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Environmental sustainability
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Economic development
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Cultural/Recreational opportunity
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Service Improvement
- \_\_\_\_\_
- \_\_\_\_\_

- \_\_\_ Level Service Maintenance
- \_\_\_\_\_
- \_\_\_\_\_

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ NA

Explanation \_\_\_\_\_

Increase/Decrease to Operating \$ NA

Explanation \_\_\_\_\_

Additional Information

Checklist for completion

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