

RECOMMEND

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Bowditch Administration Building Roof Design & Construction

Project Status \_\_\_\_\_

Department Parks and Recreation

Project Lead Name Jim Snyder

Email address JCS@framinghamma.gov Phone (508) 532-5961

Project Fiscal Year FY27 Department Priority # 1

**Priority - Select the appropriate priority level based on the definitions below:**

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

475 Union Ave.

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 328,250

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Life Expectancy - provide the number of years the asset is expected to last 20 years

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1 year

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Estimated date for completion or delivery 1 year

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Timeframe - Additional Explanation

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

The Bowditch Administration Building, constructed in the 1930s as part of a WPA project alongside Bowditch Field and Grandstands, has long served the Framingham community through sporting and cultural events. The brick structure currently houses the Parks and Recreation administrative offices, facility maintenance operations, a conference room, and restrooms. The building retains its original slate roof, which has begun leaking despite a prior repair effort that has since failed. Ongoing water intrusion is now causing interior damage, making roof repair a necessary and urgent investment to preserve the building's structural integrity and continued use.

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

The need for this project is evident, as water is actively leaking into an office and stairwell, resulting in damage to paint, drywall and interior finishes. The roof's metal snow rails, cupola, chimneys and utility penetrations create areas of vulnerability where water intrusion can occur. Given the ongoing deterioration, this repair is a high priority to protect the City's infrastructure and the valuable assets housed within the building. Addressing the roof issues will ensure a safe, dry, and mold-resistant environment for staff, storage, and public visitors. The building plays an important role in community engagement, hosting frequent public visits, planning sessions, and Parks Commission meetings throughout the year. The primary goal of this project is to safeguard public safety and prevent further structural damage caused by water infiltration.

If project is phased over several years indicate how many phases are complete N/A

Which phase of project is requested? design & construction

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure Administration Building Roof

Replace existing capital asset

Replace existing vehicle

Replace existing equipment

New infrastructure

New capital asset

New vehicle

New equipment

Strategic/Comprehensive/Master Plan

Project Type - check all that apply

Land acquisition

Planning/Feasibility Study

Design

Construction

Equipment

Vehicle

Contingency

Other

Asset Type

Land

Municipal Building

School Building

Water/Sewer Infrastructure

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

**Project Community Impact**

**Health & Safety**  
 This project promotes health and safety by repairing a leak that could lead to mold and other health concerns.

**Education**

**Aesthetics/Historic preservation**  
 The repair will prevent further disrepair and damage that may result from continued leaking of the roof.

**Environmental sustainability**

**Economic development**

**Cultural/Recreational opportunity**

**Service Improvement**

**Level Service Maintenance**

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ N/A

Explanation This project should not impact personnel.

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Increase/Decrease to Operating \$ N/A

Explanation Although the amount has not been determined, the operating budget should not be negatively impacted. Funding should be preserved by not having to repair the drywall and ceilings.

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Additional Information

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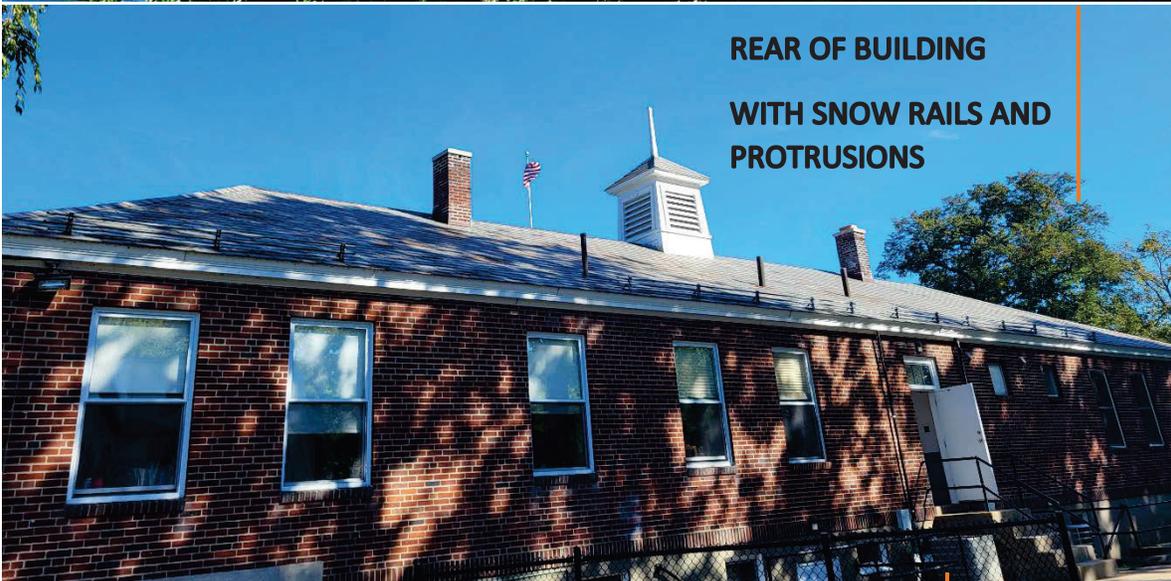
Checklist for completion

- FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.
- Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

# Administration Building Roof



**FRONT OF BUILDING  
WITH SNOW RAILS**



**REAR OF BUILDING  
WITH SNOW RAILS AND  
PROTRUSIONS**



**INTERIOR CEILING  
DAMAGE**

# Bowditch Administration Building Roof Design & Construction

<b>Cost Estimate</b>	
Remove & Replace Roof - Const	\$225,000
Add Alt #1 - plywood over roof area	\$19,500
Add Snow Guards (not in estimate)	\$5,000
Miscellaneous (wood Cupola and Masonry chimney repairs)	\$3,000
SUBTOTAL	\$252,500
Construction Contingency (20%)	\$50,500
Design (10% project cost)	\$25,250
<b>TOTAL REQUEST</b>	<b>\$328,250</b>
Date: September 2025	

**P.O. ROOFING,LLC**

TRUST THE PROS

**Paul Orzechowski**

President

3 DOLGE CT  
OXFORD, MA 01540

(508) 987-1820  
(508) 987-6868  
(508) 269-4128 Cell.  
poroofing@charter.net

**Proposal:**

*This quotation will be effective for 30 days.*

**Date:** 9/4/2025

**Owner:** City of Framingham  
Bowditch Athletic & Cultural Complex  
475 Union Avenue  
Framingham, Ma 01702

**Mr. McGinty**  
**Option 2.**

**Roof area:** 4,919 Sq feet.

**Specifications are as follows:**

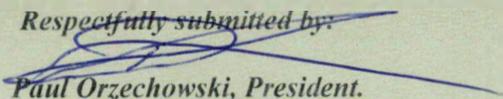
- \* Remove existing slate down to wood deck and dispose of same.
- \* Remove existing snow railings.
- \* Install new drip edge.
- \* Install Ice and Water self-adhered membrane full coverage.
- \* Install new pipe boot flashings.
- \* Install new aluminum step and counter flashings at two chimneys.
- \* Install new 24-gage metal standing seam roof system.
- \* Provide for a safe, nondisruptive job site ensuring appropriate access and disposal lanes.
- \* Keep work environment clean and safe for roof mechanics, building employees and the public.

**Note:** There will be additional charge for wood deck replacement (if any) that needs to be replaced.  
**Alternate#1:** 1/2" CDX plywood over entire roof area please add \$19,500.00

**Lump sum:** \$225,000.00  
**Two hundred twenty five thousand and 00/100**

**We appreciate the opportunity to serve you.**

**Respectfully submitted by:**

  
**Paul Orzechowski, President.**

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**Signature of Acceptance.**

**Date:**

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
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The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

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The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Bowditch Administration Building – Design for ADA Ramp Repair and Deteriorated Masonry Restoration

Project Status \_\_\_\_\_

Department Parks and Recreation

Project Lead Name Jim Snyder

Email address JCS@framinghamma.gov Phone (508) 532-5961

Project Fiscal Year FY27 Department Priority # 2

Priority - Select the appropriate priority level based on the definitions below:

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

475 Union Ave.

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 40,000

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Life Expectancy - provide the number of years the asset is expected to last 20 years

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1 year

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Estimated date for completion or delivery 6/30/27

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Timeframe - Additional Explanation

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

~~The Bowditch Administration Building has long served the Framingham community by supporting both sporting and cultural events. The brick building houses the Parks and Recreation administrative offices, facility maintenance area, a conference room, and restrooms. However, the building's entrances and accessibility ramp now exhibit significant deterioration, with cracked and crumbling brick and cement that pose safety and accessibility concerns. Repairs are urgently needed to ensure safe access for staff, visitors, and the public, and to preserve the integrity of this heavily used municipal facility.~~

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

The entrances and access points to the Bowditch Administration Building are in poor condition, with significant spalling and cracking—particularly at the public access ramp, stairs, and around the base of existing railings. The two rear entrances and associated exterior stairways show signs of concrete delamination, cracking, and elevation issues that impact drainage and increase the risk of water intrusion. The staff entrance suffers from similar deterioration, with cracked and displaced masonry and no existing handrails. These deficiencies pose safety hazards, limit accessibility, and threaten the long-term integrity of the structure, making repairs essential to ensure safe and code-compliant access for both staff and the public.

If project is phased over several years indicate how many phases are complete N/A

Which phase of project is requested? N/A

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure design for repairs to building entrances

Replace existing capital asset

Replace existing vehicle

Replace existing equipment

New infrastructure

New capital asset

New vehicle

New equipment

Strategic/Comprehensive/Master Plan

Project Type - check all that apply

Land acquisition

Planning/Feasibility Study

Design

Construction

Equipment

Vehicle

Contingency

Other

Asset Type

Land

Municipal Building

School Building

Water/Sewer Infrastructure

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

**Project Community Impact**

Health & Safety

This project promotes health and safety by repairing cracked brick and cement ramps and entrances to the aging building.

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Education

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Aesthetics/Historic preservation

Concrete and masonry is deteriorating, with significant spalling and cracking in need of repairs.

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Environmental sustainability

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Economic development

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Cultural/Recreational opportunity

Repairs to building utilized for recreational and cultural functions. Building houses staff of the Parks, Recreation and Cultural Affairs Dept.

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Service Improvement

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Level Service Maintenance

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ N/A

Explanation This project should not impact personnel.

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Increase/Decrease to Operating \$ N/A

Explanation The operating budget should not be negatively impacted. Repairs will reduce the need for patchwork repairs.

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Additional Information

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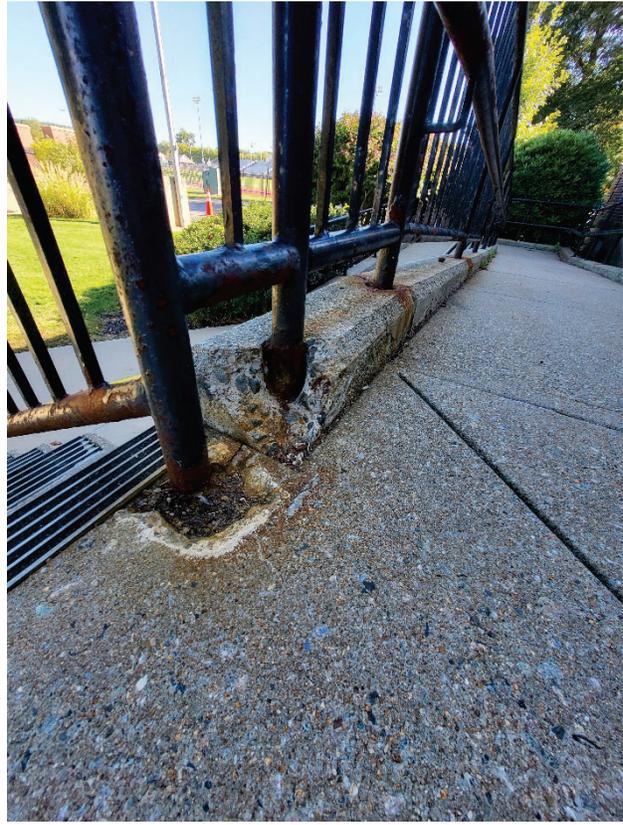
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Checklist for completion

- FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.
- Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

# Bowditch Administration Building – Design for ADA Ramp Repair and Deteriorated Masonry Restoration



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*CRACKING,  
SPALLING & DETERIORATION*

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# Bowditch Administration Building – Design for ADA Ramp Repair and Deteriorated Masonry Restoration

## ADMINISTRATION BUILDING REAR ENTRANCES



CRACKING,  
SPALLING & DETERIORATION

# Bowditch Administration Building Entrance Repairs Design

<b>Cost Estimate</b>	
Design Estimate	\$30,000
Escalation	\$4,000
Contingency	\$6,000
<b>TOTAL</b>	<b>\$40,000</b>
Date: September 2025	

RECOMMEND

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

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The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Bowditch Stadium - Scoreboard Replacement

Project Status New

Department Parks & Rec

Project Lead Name Jim Snyder

Email address jcs@framinghamma.gov Phone 508-532-5961

Project Fiscal Year FY27 Department Priority # 3

Priority - Select the appropriate priority level based on the definitions below:

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

475 Union Ave

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 80,000

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Life Expectancy - provide the number of years the asset is expected to last 15 years

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 6 months - 1 year

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Estimated date for completion or delivery 6/2028

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Timeframe - Additional Explanation

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

~~This project proposes the replacement of the existing scoreboard at Bowditch Stadium, which serves both football and soccer programs. The current board is more than 30 years old and uses outdated lamp-based technology that is no longer supported or serviceable. The project will install a new, energy-efficient LED scoreboard using the existing base and structural supports, minimizing cost and site disturbance. The request also includes upgraded grounding and surge protection features to enhance protection against lightning-related damage. The new system will provide reliable performance, improved visibility, and lower electrical demand, ensuring a safer and more consistent experience for athletes, spectators, and staff.~~

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

The existing scoreboard operates on a 240-volt power supply and relies on an in-ground signal cable connected to a copper antenna, a configuration that has contributed to multiple lightning strikes over the years. In September 2025, the board was struck again, and the last available spare parts—no longer manufactured—were used to restore functionality. With no further parts available, another failure would render the system inoperable. The proposed LED scoreboard would reduce electrical draw from 30 amps at 120/240 volts to only 3 amps at 120 volts, offering significant energy savings and improved safety. While the project includes new grounding and surge protection to mitigate future lightning-related damage, such events cannot be fully eliminated due to the complex site conditions and the nature of weather patterns. Reusing the existing base makes this project both cost-effective and sustainable, ensuring continued safe and reliable operation of the stadium's scoreboard system.

If project is phased over several years indicate how many phases are complete n/a

Which phase of project is requested? n/a

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

- Replace existing infrastructure
- Replace existing capital asset
- Replace existing vehicle
- Replace existing equipment
- New infrastructure
- New capital asset
- New vehicle
- New equipment
- Strategic/Comprehensive/Master Plan

Project Type - check all that apply

- Land acquisition
- Planning/Feasibility Study
- Design
- Construction
- Equipment
- Vehicle
- Contingency
- Other

Asset Type

- Land
- Municipal Building
- School Building
- Water/Sewer Infrastructure

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

Project Community Impact

Health & Safety  
 Enhances protection of scoreboard and electrical components against lightning strikes, reducing risk of damage and hazards.

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Education

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Aesthetics/Historic preservation

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Environmental sustainability  
 Reduces electricity consumption and environmental impact by upgrading to LED technology.

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Economic development

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Cultural/Recreational opportunity  
 More reliable scoreboard for sporting events. Untimely lightning strikes have historically put the scoreboard out of use for important games.

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Service Improvement  
 More reliable scoreboard for sporting events. Untimely lightning strikes have historically put the scoreboard out of use for important games.  
 Technology of existing scoreboard is no longer supported, replacement parts are no longer manufactured nor available.

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Level Service Maintenance

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ n/a

Explanation \_\_\_\_\_

Increase/Decrease to Operating \$ TBD

Explanation Current system incurs frequent lightning strikes. By replacing the system and increasing protection of system, City will see reduction to Operating costs sustained due to repairs. Additionally, upgraded technology will reduce power consumption.

Additional Information

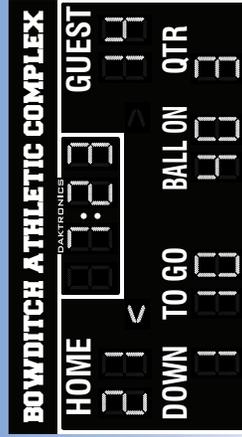
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# Bowditch Stadium Existing Scoreboard



Bowditch Stadium  
Proposed  
Replacement  
Scoreboard



ALL DIMENSIONS ARE APPROXIMATE

Do not use for design, engineering, or ad copy approval.  
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## RENDERING DETAILS

Scoreboard Model:  
Daktronics FB-2018  
White LED's

Decorative Accents:  
2' x 18' Non-backlit Ad Panel

Paint Color:  
Black #8800  
White Captions  
White Border Striping

Total Equipment Height:  
10'

Total Equipment Width:  
18'

**SCOREBOARD**  
**ENTERPRISES**  
SALES - INSTALLATION - SERVICE

# Bowditch Stadium Scoreboard Replacement

<b>Cost Estimate</b>	
Item Cost (see attached quote)	\$47,110
Add surge protection/arrestor (outside of scope quote)	\$4,000
Add grounding/bonding connection (outside of scope quote)	\$5,500
Contingency & escalation (25%)	\$14,200
<b>TOTAL</b>	<b>\$80,000</b>
Date: September 2025	

# Scoreboard Enterprises Inc.

SALES - INSTALLATION - SERVICE

274 Fruit Street PERIOD  
508-339-8113 ST HOME Mansfield, MA 02048  
Fax 508-339-0184  
www.scoreboardenterprises.com

## QUOTE

Framingham Park Dept.  
475 Union Avenue  
Framingham  
Massachusetts 01702  
United States

**Date**  
15 September  
2025

**Expiry Date**  
14 November  
2025

**Quote Number**  
16002

**Tax Number**  
042605006

274 Fruit St.  
Mansfield, MA 02048  
rob@scoreboardenterprises.com  
Cell - 508.889.1936

Description	Quantity	Amount
<b>Scoreboard Components</b>		
Daktronics MS-2031, Outdoor MultiSport Scoreboard with WHITE LED Digits 9' x 18' *Contoller Not Included*....PERIOD IS ONLY CAPTION ON BOARD..- TOL CAPTION NOT INCLUDED...\$305..- REVERSIBLE QTR/HALF	1	19,095.00
12VDC Trumpet Horn w/Power Supply.	1	550.00
Painting Rear of Outdoor Standard Scoreboards the same color as the face - under 25 ft. long	1	1,667.00
	Total	21,312.00
<b>Control Console Components</b>		
Daktronics All Sport 5010 R6 Control Console New Scoreboard Sales	1	1,700.00
Gen VI Scoreboard Receiver Kit	1	572.00
Daktronics All Sport MX-1 Scoring Kit w/ Outdoor Enclosure; Allows scoreboard to be run from Dak Score App on the mobile device through bluetooth connectivity with the MX-1 Kit	1	1,378.00
	Total	3,650.00
<b>TNMC and Electronic Captions</b>		
Programmable Team Name Message Centers - White	1	4,267.00
8x32-34mm Electronic Captions @5 for 18' and 25' long MS-2009, MS-2027, MS-2031 Scoreboards	1	10,661.00
Discount 10% - Per MHEC Contract MC17-B16 on these two items if you chose to include them	1	-1,343.50
	Total	13,584.50

**Accent Components**

Outdoor Non-Backlit 2'0"x18'0" Horizontal Ad Panel to display field name Framingham Parks sign.	2	3,244.00
Paint Rear of Ad Panel the same color as the face.	2	960.00
	Total	4,204.00

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**Warranty**

Five Year Gold Warranty - Daktronics Parts Warranty	1	0.00
	Total	0.00

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**Shipping**

Shipping	1	1,950.00
	Total	1,950.00

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**Installation**

Existing Outdoor Installation - 3 Men	1	5,325.00
	Total	5,325.00

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**MHEC 10% Discount on All Equipment**

Discount 10% - Per MHEC Contract MC17-B16	1	-2,916.60
	Total	-2,916.60

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Subtotal      47,108.90

**Total USD    47,108.90**

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**Replace the existing scoreboard and two ad panels at Bowditch Field.**

Installation scope for the above estimate includes the following:

- Crane Truck Rental
  
- Receive, inspect and transport Daktronics scoreboard equipment to install location.
  
- Remove and dispose existing scoring equipment.
  
- Uncrate new scoring equipment and mount hardware.

- Mount new Daktronics Scoreboard and ad panel(s)
- Mount radio receiver, calibrate radio frequencies, and test radio receiver(s).
- There will be an electrical disconnect on the scoreboard and power to disconnect by others
- Power to be brought and wired to disconnect by others
- Test all functions.
- Provide on-site owner training.

Standard Exclusions to include:

- All projects with logos, ad panel copy and/or graphics of any kind, are required to be provided to SEI in vectorized format and be fully approved before an order can be placed with Daktronics. During the Final pre-production approval process with Daktronics, any changes or delays that affect the artwork approval deadline will result in Daktronics shipping the equipment blank and the customer is responsible for sourcing any graphics, logos, ad panel copy etc with a 3rd party - including furnishing and installation of the logos/graphics.
- SEI requires full access to the site for the duration of the installation to include but not limited to - Crane Truck, Van, Trailer, Lift, Concrete Truck and Excavation Equipment access
- SEI is not responsible for finish landscaping around excavated areas
- SEI is not responsible for repairs to finish landscaping as a result of required installation access, however we will work diligently and closely with the owner to limit any impact to the area.
- SEI requires power to the base of the structure by others
- SEI is not responsible for removing excavated material from site - SEI does not provide soil testing required by us to move off site

- SEI is not responsible for the integrity of the existing structure or existing power/date feeds.

- SEI will pull through conduits provided by others

-Scoreboard Enterprises, Inc. is not responsible for unforeseen obstruction while excavating, i.e. rock, ledge, water, and pipe - additional cost may be incurred as a result of excavation obstructions to be invoiced separately

-Scoreboard Enterprises, Inc has based the above installation on normal soil conditions, if abnormal soil conditions are encountered, additional cost may be incurred as a result of additional footing design.

-The installation quote is based the scoreboards sizes provided on this quote, if larger scoreboards are selected it may result in increased installation costs due to footing & steel requirements.

-Scoreboard Enterprises, Inc has based the above installation price on our standard Certificate of Insurance, if additional coverage or wording is required, additional fees will be the responsibility of the requestor for additional coverage/wording.

All quotes past expiration date will be subject to updated pricing.

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Loring Arena Ice Rink Kick Plate Replacement

Project Status \_\_\_\_\_

Department PARKS AND REC - LORING ARENA

Project Lead Name Jim Snyder

Email address jcs@framinghamma.gov Phone 508-532-5961

Project Fiscal Year FY27 Department Priority # 4

Priority - Select the appropriate priority level based on the definitions below:

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

165 Fountain St - Loring Ice Arena

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 37,560

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Life Expectancy - provide the number of years the asset is expected to last 7-10 years

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1 year

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Estimated date for completion or delivery \_\_\_\_\_

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Timeframe - Additional Explanation

Installation will need to occur during Summer months during rink "off season".

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

~~This project proposes the replacement of the yellow base panels that run along the bottom interior edge of the rink boards at Loring Arena. These panels, known as kick plates, form the lowermost part of the wall system that surrounds the ice surface. Made of durable plastic, they protect the rink boards from impact by skates, pucks, and maintenance equipment, while also providing a bright visual line that helps players see where the ice meets the boards.~~

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

The existing kick plates were installed prior to the 2016 renovation and have now reached or exceeded their expected service life. Years of heavy use and exposure to moisture and ice resurfacing have led to deterioration. These conditions detract from the professional appearance of the facility and can create small gaps or uneven edges that pose safety concerns for skaters and maintenance staff. Replacing the worn kick plates will restore both the protective function and the clear visual contrast needed for player safety. The new materials will improve durability, enhance the rink's appearance, and help prevent deterioration of the surrounding wall system—supporting both safety and long-term facility maintenance.

If project is phased over several years indicate how many phases are complete n/a

Which phase of project is requested? \_\_\_\_\_

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure \_\_\_\_\_

Replace existing capital asset \_\_\_\_\_

Replace existing vehicle \_\_\_\_\_

Replace existing equipment rink kick plate replacement

New infrastructure \_\_\_\_\_

New capital asset \_\_\_\_\_

New vehicle \_\_\_\_\_

New equipment \_\_\_\_\_

Strategic/Comprehensive/Master Plan \_\_\_\_\_

Project Type - check all that apply

Land acquisition \_\_\_\_\_

Planning/Feasibility Study \_\_\_\_\_

Design \_\_\_\_\_

Construction rink kick plate replacement

Equipment \_\_\_\_\_

Vehicle \_\_\_\_\_

Contingency \_\_\_\_\_

Other \_\_\_\_\_

Asset Type

Land \_\_\_\_\_

Municipal Building \_\_\_\_\_

School Building \_\_\_\_\_

Water/Sewer Infrastructure \_\_\_\_\_

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

**Project Community Impact**

- Health & Safety

Kick plates plays a key role in player safety by providing visual contrast between the ice surface and the dasher boards, helping players judge distances and avoid collisions.

- Education

- Aesthetics/Historic preservation

Worn and degrading kick plates detract from the professional appearance of the arena facility.

- Environmental sustainability

- Economic development

- Cultural/Recreational opportunity

This project helps maintain a safe recreational facility and ice opportunities to the community.

- Service Improvement

- Level Service Maintenance

Replacement of existing worn kick plates will allow continuation of a safe ice rink.

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ N/A

Explanation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Increase/Decrease to Operating \$ N/A

Explanation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Additional Information

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Checklist for completion

FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.

Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

# Loring Ice Arena Kick Plate Replacement

Cost Estimate	
Kickplate materials and install estimate	\$31,300
Contingency (20%)	\$6,260
<b>TOTAL</b>	<b>\$37,560</b>
Date: September 4, 2025	

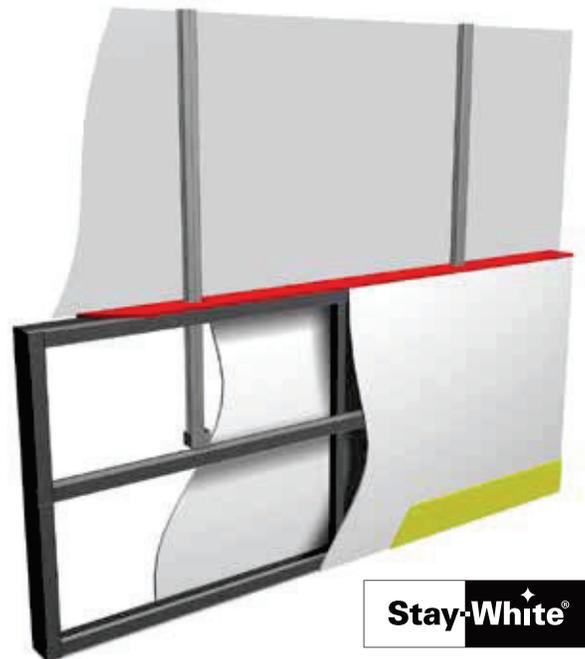
# DASHBOARD REPLACEMENT COMPONENTS

## DASHBOARD CLADDING, BACKER, KICK PLATE AND CAPRAIL

### Crystaplex® StayWhite® Dashboard Cladding and Backer Panel

High density polyethylene dashboard cladding pigmented "bright white" and specially designed for high impact ice arena applications. Only virgin polyethylene is used for its consistent color and strength.

.375" thickness	42" H x 96" L	#102011
.500" thickness	42" H x 96" L	#102021
.220" thickness	48" H x 96" L	#102933
.375" thickness	48" H x 96" L	#102010
.500" thickness	48" H x 96" L	#102017



### Kick Plate

The same high density virgin polyethylene as the dasher board cladding. Standard 1/2" kick plate has bullnosed top edges. Predrilling available upon request. Other kick plate thicknesses also available upon request.

STANDARD SHEET SIZES:

<b>Standard Yellow Kick Plate</b>			
.220" thickness	8.0"H x 96"L		#102006
<b>Standard Yellow Kick Plate</b>			
.500" thickness	8.0"H x 96"L		#102436
<b>Standard Gold Kick Plate</b>			
.220" thickness	8.0"H x 96"L		#102008
<b>Standard Gold Kick Plate</b>			
.500" thickness	8.0"H x 96"L		#102425
<b>Standard Light Blue Kick Plate</b>			
.220" thickness	8.0"H x 96"L		#102007
<b>Standard Light Blue Kick Plate</b>			
.500" thickness	8.0"H x 96"L		#101998

ICE DAM KICKPLATE:

<b>Ice Dam Yellow Kick Plate</b>			
.500" thickness	1.5"H x 96"L		#103342
<b>Ice Dam Yellow Kick Plate</b>			
.500" thickness	2.0"H x 96"L		#101908
<b>Ice Dam Yellow Kick Plate</b>			
1.0" thickness	1.5"H x 96"L		#102109
<b>Ice Dam Yellow Kick Plate</b>			
1.0" thickness	2.0"H x 96"L		#101890

BOARD KICKPLATE:

<b>Board Yellow Kick Plate</b>			
.500" thickness	8.0"H x 96"L		#102916
<b>Board Yellow Kick Plate</b>			
.500" thickness	8.5"H x 96"L		#103498
<b>Board Yellow Kick Plate</b>			
.500" thickness	10"H x 96"L		#103584



DASHBOARD REPLACEMENT COMPONENTS

**QUOTE**

Athletica Sport Systems Inc. (USA)  
720 Innovation Drive  
Shakopee MN 55379  
United States of America

Phone: 1-800-809-7465  
Page: 1 of 3  
Quote Date: Jan 6, 2025

**4012931**

Sourcewell ID: 86922

<p><b>Quote To:</b> 200654 Joseph Frappier E.F. Loring Arena 165 Fountain Street Framingham MA 01702 United States of America</p> <p><b>Email:</b> jfrappier@framinghamma.gov <b>Phone:</b> 508-620-4825 <b>Fax:</b></p>	<p><b>Expires:</b> Sep 12, 2025 <b>Reference:</b></p> <p><b>Quoted By:</b> Caroline Bronston CBronston@athletica.com 763-249-7410</p> <p><b>Sales Person:</b> Caroline Bronston 763-249-7410 CBronston@athletica.com</p> <p><b>Terms:</b> Net 30 Days</p>
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Line	Part	Description	Qty	Unit Price	Discount %	Net Price	
1	Kickplate	Full Rink of Kickplate - Supply					
<p><i>KICKPLATE FOR A REGULAR 85' x 200' RINK</i>  <i>- SUPPLY ONLY</i>  <i>- 72 PCS PREDRILLED 1/2" THICK YELLOW HDPE</i>  <i>- 8 PCS BLANK</i>  <i>- 800 HILO</i>  <i>- 1200 TYPE F SCREWS</i>  <i>- DRILL BITS AND COUNTERSINK</i>  <i>- GAMELINE KIT</i></p>							
			1.00 EA	4,500.00	0.00	4,500.00	USD

**Line (1) - Miscellaneous Charge -**

Description	Ext. Price
1.) ASO Shipping and Handling	900.00



Safety through innovation

# QUOTE

Athletica Sport Systems Inc. (USA)  
720 Innovation Drive  
Shakopee MN 55379  
United States of America

Phone: 1-800-809-7465

Page: 2 of 3

Quote Date: Jan 6, 2025

## 4012931

Sourcewell ID: 86922

2 110000 Service - Removal and Install Kickplate A1

*FULL REMOVAL AND INSTALLATION OF NEW KICKPLATE  
- INCLUDES SUPERVISED 4 MAN-CREW  
- ESTIMATED 5 FULL DAYS FOR COMPLETION OF WORK  
- ALL EXPENSES AND PER-DIEMS INCLUDED*

*NOT INCLUDED  
- FORKLIFT RENTAL - REQUIRED ON SITE  
- UNLOADING OF MATERIALS*

Qty	Unit Price	Discount %	Net Price
1.00 EA	25,900.00	0.00	25,900.00 <i>USD</i>

Please note: Any applicable taxes, duties and customs charges are not included in your quote and will be added at the time of invoice.

Lines Total	30,400.00
Line Miscellaneous Charges	900.00
Quote Miscellaneous Charges	0.00

Customer acceptance signature and Date: \_\_\_\_\_ / /

**Quote Total 31,300.00 \$**

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Pavement Improvements - Loring Arena & Butterworth Park

Project Status \_\_\_\_\_

Department Parks & Rec

Project Lead Name Jim Snyder

Email address JCS@framinghamma.gov Phone 508-532-5961

Project Fiscal Year FY27 Department Priority # 5

**Priority - Select the appropriate priority level based on the definitions below:**

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.



\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

~~This project proposes critical improvements to the deteriorated asphalt parking lot at the entrance to Loring Arena. The lot supports not only the arena, which experiences peak seasonal use, but also year-round access to Long's Athletic Complex, the Farm Pond recreation area, and serves as an accessible parking location during the city's annual fireworks event.~~

~~The work at Loring Arena will be approached in two ways. Areas with a structurally sound base will receive mill and overlay treatment, while sections with base failure will undergo full-depth reconstruction, including removal, sub-base replacement, and repaving to meet current standards.~~

~~In addition, this request includes paving the existing gravel lot along Arthur Street at Butterworth Park to improve accessibility and support future installation of electric vehicle charging stations, pending grant funding. All improvements are designed to enhance public safety, accessibility, and the long-term functionality of heavily used community facilities.~~

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

The Loring Arena parking lot has exceeded its serviceable life, with sections showing surface and base failures caused by age, areas of inadequate subsurface conditions, and years of freeze-thaw cycles. Rather than pursuing a full reconstruction of the entire lot—which would be significantly more costly—the proposed approach focuses on targeted rehabilitation tailored to actual site conditions. Areas where the pavement base remains structurally sound will receive mill and overlay treatment, while only sections with confirmed base failure will undergo full-depth reconstruction. This balanced strategy ensures public safety, extends the life of the lot, and maximizes value by investing where repairs are most needed. The project will also improve drainage, enhance ADA accessibility, and may yield up to ten additional parking spaces.

At Butterworth Park, paving the existing gravel parking area along Arthur Street will create a safer, more accessible surface and prepare the site for electric vehicle charging stations in collaboration with the City's Sustainability Coordinator. Collectively, these improvements reflect a practical, phased investment that supports accessibility, sustainability, and long-term stewardship of critical public recreation facilities.

If project is phased over several years indicate how many phases are complete N/A

Which phase of project is requested? construction

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure asphalt parking improvements

Replace existing capital asset

Replace existing vehicle

Replace existing equipment

New infrastructure

New capital asset

New vehicle

New equipment

Strategic/Comprehensive/Master Plan

Project Type - check all that apply

Land acquisition

Planning/Feasibility Study

Design

Construction asphalt parking improvements

Equipment

Vehicle

Contingency

Other

Asset Type

Land

Municipal Building

School Building

Water/Sewer Infrastructure

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

Project Community Impact

- Health & Safety  
Surface deterioration poses safety risks to pedestrians and vehicles.

Education

- Aesthetics/Historic preservation  
Surface deterioration negatively impacts the user experience at highly utilized community facilities.

- Environmental sustainability  
Project will aim to improve stormwater runoff management and reduce erosion.

Economic development

- Cultural/Recreational opportunity  
Surface deterioration negatively impacts the user experience at highly utilized community facilities.

Service Improvement

Level Service Maintenance

Maintain level operations of existing parking areas.

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ n/a

Explanation \_\_\_\_\_

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Increase/Decrease to Operating \$ n/a

Explanation \_\_\_\_\_

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#### Additional Information

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#### Checklist for completion

FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.

Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

# Pavement Pavement Improvements - Loring Arena & Butterworth Park

Cost Estimate	
Loring Arena Front Parking Lot	\$205,062
Butterworth Park - Arthur St parking area	\$94,500
Contingency (~15%)	\$45,000
<b>TOTAL</b>	<b>\$345,000</b>
Date: September 5, 2025	

# NEWPORT CONSTRUCTION CORPORATION

## PRE JOB ESTIMATE

JOB NAME: Framingham, MA - On Call Road Rehabilitation

JOB #: C23-007

CONT #: PW-1050

WEEK ENDING: 09/03/25

STREET Loring Arena Front Parking Lot

ITEM	DESCRIPTION	UNIT	U/M	UNIT PRICE	ESTIMATED QUANTITY	TOTAL	SUB QUANTITY	NOTES
120.1	UNCLASSIFIED EXCAVATION	10000	CY	\$ 15.00	100.000	\$ 1,500.00		
170	FINE GRADING AND COMPACTING	6000	SY	\$ 22.00	3210.000	\$ 70,620.00		
403	RECLAIMED PAVEMENT FOR BASE COURSE AND/OR SUB-BASE	5700	SY	\$ 1.50	3210.000	\$ 4,815.00		
450.31	SUPERPAVE INTERMEDIATE COURSE - 12.5 (SIC-12.5)	2800	TON	\$ 127.00	360.000	\$ 45,720.00		Binder
460	HOT MIX ASPHALT - MASSDOT	1000	TON	\$ 127.00	641.000	\$ 81,407.00		TOP
868.04	4" REF WHITE EPOXY	225	FOOT	\$ 0.20	5000.000	\$ 1,000.00		
<b>WEEKLY TOTAL COST TO BE INCLUDED ON NEXT ESTIMATE:</b>						<b>\$ 205,062.00</b>		

**COMMENTS:**

These are the items used within the On-Call contract

# NEWPORT CONSTRUCTION CORPORATION

## PRE JOB ESTIMATE

JOB NAME: Framingham, MA - On Call Road Rehabilitation JOB #: C23-007  
 CONT #: PW-1050 WEEK ENDING: 09/03/25  
 STREET Butterworth Park - Arthur St Parking

ITEM	DESCRIPTION	UNIT	U/M	UNIT PRICE	ESTIMATED QUANTITY	TOTAL	SUB QUANTITY	NOTES
170	FINE GRADING AND COMPACTING	15,000	SY	\$ 22.00	1000.000	\$ 22,000.00		
702	HOT MIX ASPHALT WALK SURFACE OR DRIVEWAY	1,300	TON	\$ 260.00	275.000	\$ 71,500.00		
868.04	4" REF WHITE EPOXY	225	FOOT	\$ 0.20	5000.000	\$ 1,000.00		
<b>WEEKLY TOTAL COST TO BE INCLUDED ON NEXT ESTIMATE:</b>						<b>\$ 94,500.00</b>		

**COMMENTS:**

These are the items used within the On-Call contract

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Hybrid Vehicle Request –Explorer Replacement

Project Status \_\_\_\_\_

Department Parks & Recreation

Project Lead Name Jim Snyder

Email address JCS@Framinghamma.gov Phone 508-532-5961

Project Fiscal Year FY27 Department Priority # 6

**Priority - Select the appropriate priority level based on the definitions below:**

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

475 Union Ave

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 45,000

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Life Expectancy - provide the number of years the asset is expected to last 10

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1 year

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Estimated date for completion or delivery 1 year

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Timeframe - Additional Explanation

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

~~The Parks and Recreation Department is requesting funding to purchase a hybrid SUV or comparable vehicle to replace a 2012 Ford Explorer that was decommissioned due to severe structural corrosion and a subframe failure. The vehicle was evaluated by a City Mechanic and determined to be beyond cost-effective repair. This replacement vehicle will support ongoing park operations and site access needs in a more fuel-efficient and environmentally responsible manner.~~

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

Following a review by a City Mechanic, the 2012 Ford Explorer was deemed beyond repair due to extensive corrosion throughout the vehicle. Replacement of the subframe would come at a significant cost, and similar corrosion of the rear frame indicates additional structural failures would be likely. The vehicle was removed from service in August 2025. Furthermore, the exhaust system and fuel lines are in need of full replacement. The total estimated cost of necessary repairs far exceeds the vehicle's current value, making replacement the most fiscally responsible option. A fuel-efficient hybrid SUV, or comparable vehicle, is requested to allow continued access to park locations in a cost-effective and environmentally conscious manner.

If project is phased over several years indicate how many phases are complete \_\_\_\_\_

Which phase of project is requested? \_\_\_\_\_

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure \_\_\_\_\_

Replace existing capital asset \_\_\_\_\_

Replace existing vehicle **2012 Ford Explorer - removed from service in August 2025**

Replace existing equipment \_\_\_\_\_

New infrastructure \_\_\_\_\_

New capital asset \_\_\_\_\_

New vehicle \_\_\_\_\_

New equipment \_\_\_\_\_

Strategic/Comprehensive/Master Plan

Project Type - check all that apply

Land acquisition \_\_\_\_\_

Planning/Feasibility Study \_\_\_\_\_

Design \_\_\_\_\_

Construction \_\_\_\_\_

Equipment \_\_\_\_\_

Vehicle \_\_\_\_\_

Contingency \_\_\_\_\_

Other \_\_\_\_\_

Asset Type

Land

Municipal Building

School Building

Water/Sewer Infrastructure

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

Project Community Impact

- Health & Safety
- 
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Education

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Aesthetics/Historic preservation

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- Environmental sustainability

Replace 2012 Explorer with a hybrid or other environmentally sustainable option.

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Economic development

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Cultural/Recreational opportunity

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Service Improvement

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- Level Service Maintenance

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ n/a

Explanation \_\_\_\_\_

Increase/Decrease to Operating \$ n/a

Explanation \_\_\_\_\_

Additional Information

Checklist for completion

FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.

Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

# Vehicle Request - Explorer Replacement

<b>Cost Estimate</b>	
Item Cost (see attached quote)	\$35,000
Contingency & escalation	\$10,000
<b>TOTAL</b>	<b>\$45,000</b>
Date: September 5, 2025	



# Quote

Company/Dept: Framingham Parks Department  
 Contact: Chris McGinty  
 Street Address: 475 Union ST  
 City, State, Zip: Framingham, MA 01702  
 Phone:  
 E-Mail:  
 Job Description:

Date: September 4, 2025  
 Quote #:  
 Revision #:  
 Customer ID:  
 Sales Rep: Greg Keith  
 508-954-2225  
 Contract: MAPC  
[gkeith@mcgovernauto.com](mailto:gkeith@mcgovernauto.com)

QTY	Item #	VEHICLE LINE DESCRIPTION	UNIT PRICE	Ext Line Total
1	854G2ABS	2026 Hyundai Tucson Blue SE AWD	\$31,906.00	\$31,906.00
1	01	Option Group 01		
1	PE2	Ecotronic Gray Exterior		
1	MMH	Gray cloth seats		
1		1.6L Hybrid Engine		
1		Automatic transmission w/ OD		
1	W1	Protection package	\$420.00	\$407.40
1	G1	Tow & Go package	\$570.00	\$552.90
1	FL	All Season Floor Liners		
1		Front and Rear mudguards		
1	MK	Ball mount kit		
1	TH	Tow hitch		
			<b>Vehicle Total:</b>	<b>\$32,866.30</b>
QTY	Item #	EQUIPMENT LINE DESCRIPTION	UNIT PRICE	Ext Line Total
1	821037IM	Weathertech vent visor/rain guards	\$158.00	\$158.00
2	TLIA	Whelen amber LED flashers in grill	\$250.00	\$500.00
2	TLIA	Whelen amber LED flashers on rear gate	\$250.00	\$500.00
1		Shop supplies	\$80.00	\$80.00
			<b>Contract Equipment Total:</b>	<b>\$1,238.00</b>
QTY	Item #	NON-CONTRACT EQUIPMENT LINE DESCRIPTION	UNIT PRICE	Ext Line Total
1	Delivery	Delivery to Framingham, MA	\$74.00	\$74.00
		<b>Factory Warranty</b>		
		5 Years/ 60,000 Miles Basic Warranty		
		10 Years/100,000 Miles Drive Train		
		7 Years/ Unlimited Miles Corrosion		
		10 Years/ 100,000 Miles Hybrid Elec Components		
		10 Years/ 100,000 Miles Traction Battery		
		5 Years/ Unlimited Miles Roadside Assistance		

<b>Non-Contract Equipment Total:</b>			<b>\$74.00</b>
<b>Vehicle and Equipment Total:</b>			<b>\$34,178.30</b>
<b>Vehicle Quantity:</b>			<b>1</b>
<b>Sub total:</b>			<b>\$34,178.30</b>
<b>Trade Description</b>	<b>Trade VIN</b>	<b>Trade Miles</b>	<b>Trade Value</b>
<b>Trade Vehicle/s Total:</b>			<b>\$0.00</b>
<b>Quote Grand Total:</b>			<b>\$34,178.30</b>

**TERMS AND CONDITIONS**

*Custom or Special Orders are Non-Refundable  
 This Quote is for Budgetary Purposes and is Not a Guarantee of Cost for Services  
 Quote is Based on Current Information From Client About the Project Requirements  
 Actual Cost May Change Once Project Elements are Finalized  
 Trade value is subject to change based on time, mileage and condition of vehicle at turn-in*

**ORDER ACKNOWLEDGEMENT**

By signing this document you are agreeing to the above terms and conditions of this order from McGovern MHQ, Inc.

x

\_\_\_\_\_  
 PRINT NAME

x

\_\_\_\_\_  
 TITLE

x

\_\_\_\_\_  
 SIGNATURE

2012 Parks Ford Explorer



Subframe - severe rust, corrosion and fracture  
Vehicle Removed from Service in August 2025

RECOMMEND

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Playground Accessibility Enhancements – Roosevelt Park

Project Status New

Department Parks & Rec

Project Lead Name Jim Snyder

Email address jcs@framinghamma.gov Phone 508-532-5961

Project Fiscal Year FY27 Department Priority # 7

**Priority - Select the appropriate priority level based on the definitions below:**

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

Roosevelt Park

80 Fay Rd, Framingham, MA 01702

Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 100,000

Life Expectancy - provide the number of years the asset is expected to last 8 yrs

Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1 year

Estimated date for completion or delivery 10/2027

Timeframe - Additional Explanation

Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community’s funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

Bond Enterprise Fund

Free Cash/Retained Earnings

\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

~~This project, identified in collaboration with Parks staff and the City’s ADA Coordinator, represents a cost-effective and high-value investment in accessibility and inclusivity within the park system. The proposed work at Roosevelt Park will replace the existing woodchip playground surface with poured-in-place (PIP) rubber surfacing. Existing play structures will remain, with improvements focused on the surface upgrade to achieve ADA compliance and provide an immediate benefit for inclusive play.~~

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

Roosevelt Park presents a strategic opportunity to create an accessible play environment without requiring a full playground replacement. The existing play structures are in good condition and meet current safety standards, allowing the City to focus efforts solely on upgrading the surfacing. In contrast, many other parks would require full equipment replacement to meet accessibility goals, making those projects more complex, costly and long-term. Roosevelt Park represents a practical, high-impact improvement that can be delivered in the near term.

While the park currently has an asphalt-paved approach to the play and swing areas, interior walkways with poured-in-place (PIP) surfacing are limited. Transitions from the asphalt to the woodchip surface include concrete lips, which create tripping hazards and barriers to accessibility. Furthermore, the existing woodchip surfacing is no longer considered ADA-compliant. Replacing it with PIP rubberized surface provides a safe, inclusive solution—meeting fall protection requirements while offering a firm, stable surface that supports mobility for all users.

If project is phased over several years indicate how many phases are complete n/a

Which phase of project is requested? n/a

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

- Replace existing infrastructure replace woodchip playground surface with improved accessible option
- Replace existing capital asset
- Replace existing vehicle
- Replace existing equipment
- New infrastructure
- New capital asset
- New vehicle
- New equipment
- Strategic/Comprehensive/Master Plan

Project Type - check all that apply

- Land acquisition
- Planning/Feasibility Study
- Design
- Construction
- Equipment
- Vehicle
- Contingency
- Other

Asset Type

- Land
- Municipal Building
- School Building
- Water/Sewer Infrastructure

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

**Project Community Impact**

- Health & Safety  
Improved accessibility, reduce tripping hazards and barriers to accessibility.

Education

Aesthetics/Historic preservation

Environmental sustainability

Economic development

- Cultural/Recreational opportunity  
PIP rubberized surfacing at playgrounds provides a safe, inclusive alternative to the existing woodchip surface.

Service Improvement

Level Service Maintenance

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ TBD

Explanation Less time will be required of personnel to replenish woodchip surface.

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Increase/Decrease to Operating \$ TBD

Explanation Lower annual efforts to replenish woodchip surface. Long term will need to plan for replacement and potential repairs.

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#### Additional Information

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#### Checklist for completion

- FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.
- Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

# Playground Accessibility Enhancements – Roosevelt Park

<b>Cost Estimate</b>	
Item Cost (see attached quote)	\$78,970
Contingency & escalation (25%)	\$20,000
<b>TOTAL</b>	<b>\$100,000</b>
Date: September 2025	







M.J.Cataldo, Inc.  
 PO Box 1343  
 Littleton, Ma. 01460

18-Sep-25
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Chris McGinty  
 City of Framingham  
 Framingham, MA

**Project:** Roosevelt Park - Playground Surfacing  
**Tel:**  
**Fax:**

**Scope:** *F&I Softline Firstbase Rubber Surfacing for 8' Fall Height. City of Framingham to remove existing surfacing, prepare surface, and provide construction fence and overnight watch for surface course.*

<i>Item</i>	<i>Amount</i>	<i>Unit</i>	<i>Cost</i>	<i>TOTAL</i>
<b>1 General Conditions &amp; Mobilization</b>				
<i>a</i> Mobilization	1	ls	\$ 500.00	\$ 500.00
<i>b</i> Project Management	1	ls	\$ 750.00	\$ 750.00
<b>2 Softline Solutions First Base Rubber Surfacing</b>				
<i>a</i> Supply and Install PIP First Base Rubber Surfacing with a total depth of 4" for 8' fall height per attached quote.	1	ls	\$ 65,954.00	\$ 65,954.00
<b>3 MJ Cataldo Foreman</b>				
<i>a</i> MJC Foreman with Truck Onsite during installation	3	days	\$ 1,100.00	\$ 3,300.00
<b>Sub Total</b>				<b>\$ 70,504.00</b>
<b>12% OH&amp;P</b>				<b>\$ 8,460.48</b>
<b>Total</b>				<b>\$ 78,964.48</b>



**Softline Solutions**

2100 Scott Lake Road  
Waterford MI  
48328-1661

**Quote**

Valid Until: Nov 24, 2025  
Quote Number : 75754

**BILL TO:**

**M.J. Cataldo Landscape & Construction Inc**  
**P.O. Box 1343**  
Littleton  
MA  
United States  
01460

**SHIP TO:**

**MJC - Roosevelt Park**  
**80 Fay Rd,**  
Framingham  
MA  
United States  
01702

Account Name: **M.J. Cataldo Landscape & Construction Inc**

Contact Name: **Barb St. Onge**

Created By: **Stone Tanner**

Email: **stonet@softlinesolutions.net**

S.No.	Product Details	Quantity	List Price	Total
1	<b>FirstBaseTM - 8'</b>  Supply and Install Pour in place Softline Firstbase rubber surfacing - Finish 3/4" Black Recycled Rubber with a Total depth of 4" for 8' fall height. Base layer is 100% Black Recycled Rubber. Comes with Aromatic resin.	2692	\$ 24.50	\$ 65,954.00
2	<del><b>FirstBaseTM - 8'</b>  Supply and Install Pour in place Softline Firstbase rubber surfacing - Finish 3/4" Black Recycled Rubber with a Total depth of 4" for 8' fall height. Base layer is 100% Black Recycled Rubber. Comes with Aromatic resin.</del>	<del>2692</del>	<del>\$ 26.00</del>	<del>\$ 69,992.00</del>
3	<b>IPEMA Certified IPEMA</b>  Softline FirstBase Play Surfaces are certified by IPEMA (ASTM F1292) to meet international safety and quality standards for 6ft and 10ft fall heights.	1	\$ 0.00	\$ 0.00
4	<b>Exclusions Exclusions</b>  Pricing based on 1 mobilization, additional charges may apply for extra mobilizations. May request Compaction certificate, Engineering sign off or our crew must approve the 98% compaction of the Road Crush. Without approval, this may void the warranty.	1	\$ 0.00	\$ 0.00
5	<b>Exclusions 2 Exclusions 2</b>  Site fencing and security to be provided by other.  Portable bathroom facilities to be provided by other.  Excavation done by others.	1	\$ 0.00	\$ 0.00
			Sub Total	\$ 65,954.00
			Tax	\$ 0.00
			Adjustment	\$ 0.00
			<b>Grand Total</b>	<b>\$ 65,954.00</b>

**Terms and Conditions**

1. Measurements and pricing are subject to remeasure and are based on good site access. 2. Supplies will not be ordered or project scheduled until Deposit Funds have been received (if applicable) and Contract signed. 3. Site security is Client's responsibility, unless agreed in Contract. 4. Standard payment terms are 30% Deposit, balance due within 30 days of project completion unless otherwise stated. Small value or repair project payment terms are balance due on receipt. Past due amounts are subject to 24% Interest per annum, charged monthly. 5. If Warranty is expressly included in our quote, the Warranty period begins when install is complete. Claims will not be accepted until payment has been received in full.

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

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The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Walsh/Dunning Softball Complex Engineering Design

Project Status Conceptual Design Complete

Department Parks, Recreation & Cultural Affairs

Project Lead Name Jim Snyder

Email address JCS@framinghamma.gov Phone (508) 532-5961

Project Fiscal Year FY27 Department Priority # 8

Priority - Select the appropriate priority level based on the definitions below:

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

301 Brook St

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 500,000

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Life Expectancy - provide the number of years the asset is expected to last 20 years

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1 Year

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Estimated date for completion or delivery 6/30/27

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Timeframe - Additional Explanation

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community’s funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

Project proponents are simultaneously seeking funding to advance the project from the Community Preservation Committee.

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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X CPA

Project proponents are simultaneously seeking Capital and CPA funding to advance this project.

Grant

Other Type of Loan

Other

Matching Requirements

Additional explanation/information related to funding source(s)

**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

~~This funding request supports the next phase of design for the Walsh/Dunning Softball Complex Improvement Project. In FY24, the Community Preservation Committee (CPC) awarded \$35,000 to initiate preliminary schematic design work, which was successfully completed in August 2025. As part of this effort, a phased construction cost estimate was developed. The Walsh/Dunning Softball Complex currently lacks several key amenities necessary to adequately support the growing youth softball program and position the site to host competitive regional tournaments. These include permanent bathrooms, storage facilities, scoreboards, field lighting, protective netting, and batting cages, as well as upgrading fencing and field sizing.~~

Although the complex is located on Framingham School Department property, the Parks, Recreation and Cultural Affairs Department is responsible for maintaining the fields and is therefore submitting this request. The Parks Department will continue to collaborate closely with the School Department and the Framingham Youth Softball League to advance the project and ensure it meets the needs of all stakeholders.

**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

The goal of this project is to advance the design of improvements at the Walsh/Dunning Youth Softball Complex. These enhancements will benefit the Framingham community by fostering a more equitable and inclusive recreational environment, welcoming more families to the site, and supporting the continued growth of girls' youth softball. In alignment with Title IX — the federal law enacted in 1972 to ensure equal treatment and opportunities regardless of gender — the City of Framingham is committed to providing equitable facilities and programming for all. This project reflects that commitment by addressing disparities and investing in the experiences of young female athletes. In alignment with industry standards, the estimated cost of design services through the preparation of construction documents is typically calculated at approximately 10% of the total construction cost. Gale Associates, the project's consultant, applied this guideline in their cost estimate tables. Based on a projected construction cost of approximately \$5 million for all three phases, a \$500,000 design request—inclusive of a contingency allowance—is being submitted.

If project is phased over several years indicate how many phases are complete conceptual design

Which phase of project is requested? Full Design & Construction Document preparation

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure

Replace existing capital asset Upgrade existing softball fields

Replace existing vehicle

Replace existing equipment

New infrastructure New site amenities, bathroom, concessions, storage, and lighting

New capital asset

New vehicle

New equipment

Strategic/Comprehensive/Master Plan

Project Type - check all that apply

Land acquisition

Planning/Feasibility Study

Design

Construction

Equipment

Vehicle

Contingency

Other

Asset Type

Land

Municipal Building

School Building

Water/Sewer Infrastructure

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

**Project Community Impact**

**Health & Safety**  
 Improved accessibility and equitable facilities.

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**Education**

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**Aesthetics/Historic preservation**

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**Environmental sustainability**

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**Economic development**

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**Cultural/Recreational opportunity**  
 Improved facilities for softball community.

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**Service Improvement**  
 Title IX, address disparities of youth sports facilities

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**Level Service Maintenance**

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ N/A

Explanation \_\_\_\_\_

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Increase/Decrease to Operating \$ N/A

Explanation \_\_\_\_\_

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#### Additional Information

Project Timeline:  
CPA24 – Conceptual Design – Completed in early FY26.  
CPA 26/FY27 Capital – Request funding for full engineering design & prepare construction documents to prepare for construction bidding.  
~~CPA27/FY28 Capital – Request funding for construction of softball facility improvements. Request amount will be determined based on full engineering design. Preliminary estimates are in the range of \$5million for construction.~~

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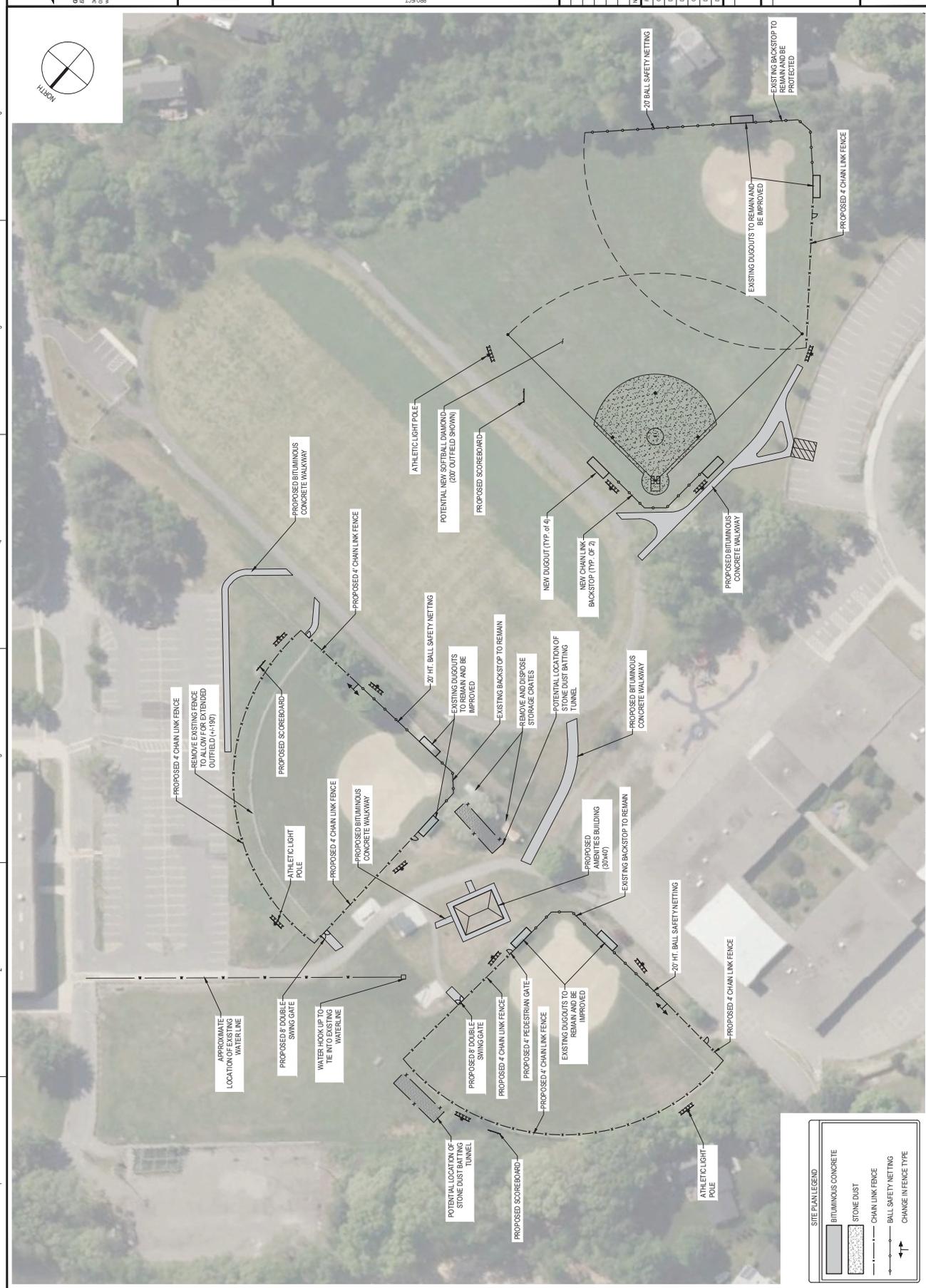
#### Checklist for completion

- FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.
- Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

# Walsh/Dunning Softball Complex Improvements - Engineering

<b>Cost Estimate</b>	
Engineering Services (design and bidding phases) 10% of estimated construction cost	\$500,000
<b>TOTAL</b>	<b>\$500,000</b>
Date: September 4, 2025	

NO.	DATE	DESCRIPTION	BY
1	7/18/20	PROJECTING	BP
2	7/18/20	CAD FILE	7/18/20 C/ST
3		DESIGNED BY	MM
4		DRAWN BY	MM
5		CHECKED BY	CFP
6		DATE	8/22/25
7		DRAWING SCALE	1"=40'
8		GRAPHIC SCALE	



**SITE PLAN LEGEND**

[Pattern]	BITUMINOUS CONCRETE
[Pattern]	STONE DUST
[Line]	CHAIN LINK FENCE
[Line]	BALL SAFETY NETTING
[Symbol]	CHANGE IN FENCE TYPE



**Conceptual Cost Estimate**

Framingham, MA - Charlotte A. Dunning ES Feasibility Study

Gale JN: 719800 (08/22/25)

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	COST	TOTAL COST
<b>1</b>	<b>GENERAL CONDITIONS</b>					\$ 150,432.42
a	Bonds and Insurance (2 %)	LS	1	\$ 48,477.47	\$ 48,477.47	
b	General Conditions (4 %)	LS	1	\$ 96,954.94	\$ 96,954.94	
c	Mobilization / Demobilization	LS	1	\$ 5,000.00	\$ 5,000.00	
<b>PHASE 1 - WALSH FIELD</b>						
<b>2</b>	<b>EROSION CONTROL / SITE PREPARATION / DEMOLITION</b>					\$ 28,100.00
a	Silt Sock	LF	450	\$ 10.00	\$ 4,500.00	
b	Remove & Dispose - Existing Chain Link Fence, Storage Crates	LS	1	\$ 10,000.00	\$ 10,000.00	
c	Temporary Construction Fencing	LF	450	\$ 24.00	\$ 10,800.00	
d	Temporary Construction Entrance (Assume 8" of Stone)	SY	200	\$ 14.00	\$ 2,800.00	
<b>3</b>	<b>SITE AMENITIES</b>					\$ 2,240,000.00
a	MUSCO Athletic Lighting	LS	1	\$ 400,000.00	\$ 400,000.00	
b	Scoreboard	EA	1	\$ 20,000.00	\$ 20,000.00	
c	Dugout & Retaining Wall Improvements	LS	1	\$ 20,000.00	\$ 20,000.00	
d	Amenities Building (Including Site Work and Utilities)	LS	1	\$ 1,800,000.00	\$ 1,800,000.00	
<b>4</b>	<b>SITE STABILIZATION</b>					\$ 5,000.00
a	Loam and Seed	LS	1	\$ 5,000.00	\$ 5,000.00	
<b>5</b>	<b>FENCING/SAFETY NETTING</b>					\$ 116,225.00
a	4' Chain Link Fence	LF	565	\$ 85.00	\$ 48,025.00	
b	20' Safety Netting	LF	80	\$ 160.00	\$ 12,800.00	
c	4' Single Leaf Pedestrian Swing Gate	EA	2	\$ 1,200.00	\$ 2,400.00	
d	8' Double Leaf Swing Gate	EA	1	\$ 3,000.00	\$ 3,000.00	
e	14'x75' Stone Dust Batting Tunnel w/ Tension Netting	EA	2	\$ 25,000.00	\$ 50,000.00	
<b>6</b>	<b>WATER</b>					\$ 7,500.00
a	Water Service Connection Allowance	LS	1	\$ 7,500.00	\$ 7,500.00	
<b>7</b>	<b>BITUMINOUS WALKWAYS</b>					\$ 27,048.61
a	Prepare sub-base, shape and compact	SY	422	\$ 10.00	\$ 4,222.22	
b	Gravel Base Course (6")	TN	106	\$ 70.00	\$ 7,388.89	
c	Pavement (1.5" Binder Course and 1.5" Wearing Course)	TN	69	\$ 225.00	\$ 15,437.50	
						<b>PHASE 1 SUBTOTAL:</b> \$ 2,574,306.03
						<b>CONTINGENCY (25%):</b> \$ 643,576.51
						<b>ENG/CPS SERVICES (10%):</b> \$ 257,430.60
						<b>2026 PRICE ADJUSTMENT (6%):</b> \$ 208,518.79
						<b>PHASE 1 TOTAL:</b> \$ 3,683,831.93
<b>ALT 1</b>	<b>6' CHAIN LINK FENCE IN LIEU OF 4'</b>					\$ 8,475.00
a	4' to 6' Chain Link Fence Differential	LF	565	\$ 15.00	\$ 8,475.00	
						<b>PHASE 1 SUBTOTAL:</b> \$ 2,582,781.03
						<b>CONTINGENCY (25%):</b> \$ 645,695.26
						<b>ENG/CPS SERVICES (10%):</b> \$ 258,278.10
						<b>2026 PRICE ADJUSTMENT (6%):</b> \$ 209,205.26
						<b>PHASE 1 TOTAL:</b> \$ 3,695,959.65
<b>PHASE 2 - DUNNING FIELD</b>						
<b>8</b>	<b>PHASE 2 - GENERAL CONDITIONS</b>					\$ 52,980.00
a	General Conditions/Bonds and Insurance (10%)	LS	1	\$ 52,980.00	\$ 52,980.00	
<b>9</b>	<b>EROSION CONTROL / SITE PREPARATION / DEMOLITION</b>					\$ 28,100.00





City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

- The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.
- The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.
- The expenditure is for real property acquisitions, construction, and long-life capital equipment.
- The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.
- The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.
- The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.
- The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Equipment and Vehicle Program - Replace Truck 19 (2009 F-350) – Dump with Sander & Plow

Project Status new

Department Parks & Rec

Project Lead Name Jim Snyder

Email address JCS@Framinghamma.gov Phone 508-532-5961

Project Fiscal Year FY27 Department Priority # 9

Priority - Select the appropriate priority level based on the definitions below:

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

various

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

### **Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 130,000

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Life Expectancy - provide the number of years the asset is expected to last 10

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1 year

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Estimated date for completion or delivery 1 year

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Timeframe - Additional Explanation

Due to the specialized nature of this vehicle, it is anticipated to take up to a year to build and receive delivery.

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

~~The Department is requesting funding to replace Truck 19, a 2009 Ford F-350 dump truck equipped with a plow and sander attachment. This vehicle is multi-purpose work truck critical for year-round operations. In the winter season, Truck 19 play an essential role in storm response operations supporting sanding activities. In the warmer months it is used to haul loam, mulch, or other materials for park and facility maintenance.~~

~~The requested replacement vehicle is an F-350 dump truck with plow and sander attachments, providing the same operational versatility and ability to support essential service delivery throughout all seasons.~~

**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

Truck 19 passed inspection in 2025; however, it is unlikely to pass again without major structural and mechanical repairs. The truck body is in poor condition and requires full replacement. Both the oil pan and transmission pan are severely corroded, indicating advanced rust throughout the chassis. These conditions present significant maintenance and safety concerns and demonstrate that the vehicle has reached the end of its useful life.

Truck 19's continuous use in snow removal and sanding operations, has accelerated corrosion due to exposure to salt and harsh winter conditions. During the 2024-2025 winter, the sander required frequent maintenance and experienced multiple failures during storms. The plow equipment is deteriorated, shows extensive rust, welds, and patches with limited remaining service life. Additional issues include a damaged fuel vent line, which complicates refueling and ongoing mechanical failures that increase downtime and repair costs.

Given its age, condition and essential operational role, replacement of Truck 19 is requested. Investing in a new dump truck with sander attachment and plow will ensure dependable performance, reduce maintenance expenses and maintain continuity of critical services.

If project is phased over several years indicate how many phases are complete n/a

Which phase of project is requested? n/a

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure

Replace existing capital asset

Replace existing vehicle 2009 F350 Dump truck with sander & plow

Replace existing equipment

New infrastructure

New capital asset

New vehicle

New equipment

Strategic/Comprehensive/Master Plan

Project Type - check all that apply

Land acquisition

Planning/Feasibility Study

Design

Construction

Equipment

Vehicle

Contingency

Other

Asset Type

Land

Municipal Building

School Building

Water/Sewer Infrastructure

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

**Project Community Impact**

- Health & Safety  
The vehicle's advanced corrosion and repeated equipment failures pose ongoing safety risks to operators and hinder reliable emergency response during winter storms.

Education

Aesthetics/Historic preservation

Environmental sustainability

Economic development

Cultural/Recreational opportunity

Service Improvement

Level Service Maintenance

Replacing the vehicle ensures reliable year-round operations, including timely snow removal and material transport essential to maintaining public infrastructure.

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ TBD

Explanation

Replacement will reduce vehicle downtime and repair needs, allowing staff to work more efficiently without delays.

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Increase/Decrease to Operating \$ TBD

Explanation

Replacing the vehicle will lower operating costs by reducing frequent repair expenses and minimizing emergency maintenance.

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Additional Information

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Checklist for completion

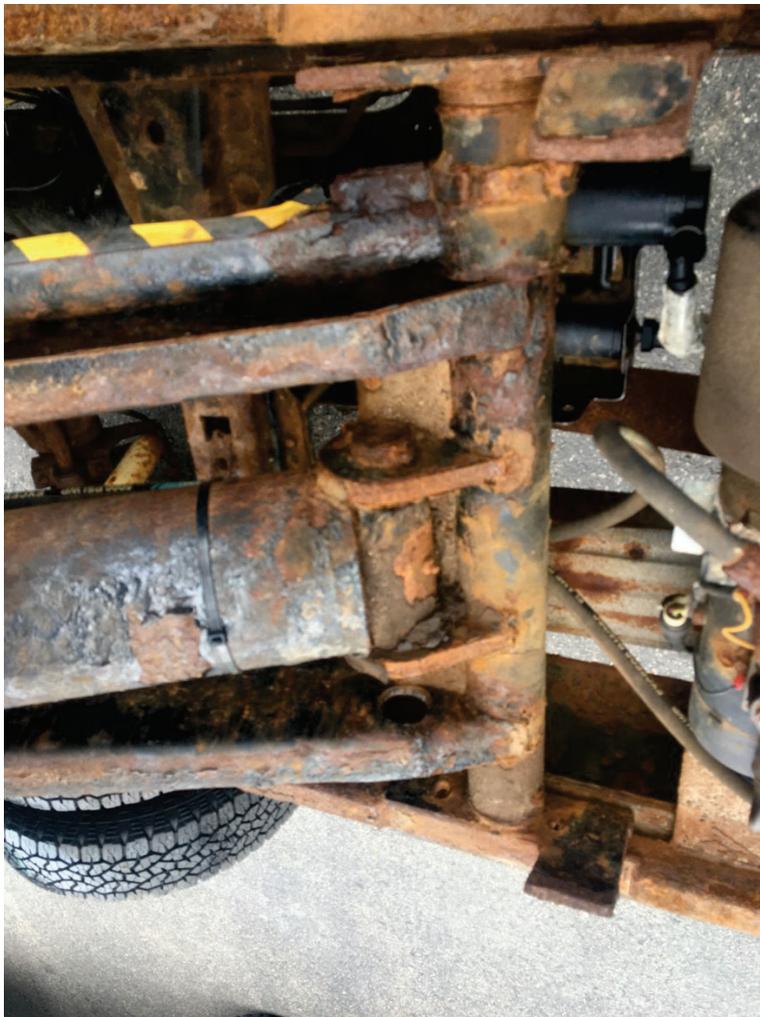
FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.

Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

# Vehicle Request - Truck 19 Dump with Sander Replacement

<b>Cost Estimate</b>	
Item Cost (see attached quote)	\$111,960
Contingency & escalation	\$18,040
<b>TOTAL</b>	<b>\$130,000</b>
Date: October 2025	

Truck 19 – 2009 F350





# Quote

Company/Dept: Framingham Parks Department  
 Contact: Chris McGinty  
 Street Address: 475 Union ST  
 City, State, Zip: Framingham, MA 01702  
 Phone: 508-294-1419  
 E-Mail: [cam@framinghamma.gov](mailto:cam@framinghamma.gov)  
 Job Description: F350 Dumping Rack Body w/ Sander

Date: October 9, 2025  
 Quote #: \_\_\_\_\_  
 Revision #: \_\_\_\_\_  
 Customer ID: \_\_\_\_\_  
 Sales Rep: Greg Keith  
 508-954-2225  
 Contract: MAPC/GBPC  
[gkeith@mcgovernauto.com](mailto:gkeith@mcgovernauto.com)

QTY	Item #	VEHICLE LINE DESCRIPTION	UNIT PRICE	Ext Line Total
1	F3H	2026 F350 XL 4X4 DRW Regular Cab 145"WB, 60"CA, 14,000# GVWR	\$52,186.00	\$52,186.00
1	W6	Green Gem	\$660.00	\$640.20
1	AS	Gray Vinyl Interior		
1	99N	7.3L Gas Engine		
1	44G	10-Speed Automatic Transmission		
1	X4L	4:30 Limited slip axle	\$385.00	\$373.45
1	TBM	245/75RX17 BSW AT Tires	\$165.00	\$160.05
1	473	Snowplow prep package	\$350.00	\$339.50
1	512	Spare Tire, Wheel and Jack	\$350.00	\$339.50
1	52B	Trailer brake controller	\$300.00	\$291.00
1	18B	Black Molded Running Boards, Crew Cab	\$320.00	\$310.40
1	61L	Front Wheelwell Liners	\$180.00	\$174.60
1	67B	410 Amp Dual Alternators	\$215.00	\$208.55
1	86M	Dual Batteries	\$210.00	\$203.70
1	76C	Exterior Backup Alarm	\$230.00	\$223.10
1	872	Rear View Camera and Prep Kit	\$515.00	\$499.55
1	96V	XL Chrome Package	\$425.00	\$412.25
<b>Vehicle Total:</b>				<b>\$56,361.85</b>

QTY	Item #	EQUIPMENT LINE DESCRIPTION	UNIT PRICE	Ext Line Total
1		Vent Visor Rain Guards	\$95.00	\$95.00
1		Weathertech Floor Liners	\$146.00	\$146.00
1		Remount OEM Supplied Backup Camera	\$310.00	\$310.00
1		9' Steel Platform Body w/ Wood Floor and 40" Stake Sides	\$12,161.94	\$12,161.94
1		40" Steel Bulkhead	\$1,713.73	\$1,713.73
1		Swing Out Rear Racks	\$1,850.00	\$1,850.00
1		Hoist for 9' Body - Electric Hydraulic	\$8,150.00	\$8,150.00
1		1/2" Plate Mounted Combo Hook, D-Rings & Light Plug	\$1,105.63	\$1,105.63

1		Manual Loadcover	\$608.10	\$608.10
1		Poly Rear Fenders	\$1,271.48	\$1,271.48
2		30" Stainless Steel Underbody Toolbox	\$1,111.00	\$2,222.00
2		SoundOff Signal Amber/White Dual Color LED Lights Mounted on Grille	\$250.00	\$500.00
2		SoundOff Signal Amber/White Dual Color LED Lights Mounted on Rear of Body	\$250.00	\$500.00
2		SoundOff Signal Amber/White Dual Color LED Lights Mounted on Sides of Body	\$250.00	\$500.00
1	SS	Shop Supplies	\$225.00	\$225.00
1		9' Fisher HD2 Steel Trip Edge Plow	\$9,020.00	\$9,020.00
1	T6017	TARCO HIGHLANDER JR 9' - 2.35CY - SS - ELECTRIC	\$11,520.00	\$11,520.00
1		Motorola CDM1250, 64 channel, Alpha display, 45 Watt, VHF High Band front mount radio frequency range136-174 MHz model # AAM25KKD9AA2	\$3,625.00	\$3,625.00
<b>Contract Equipment Total:</b>				<b>\$55,523.88</b>
<b>QTY</b>	<b>Item #</b>	<b>NON-CONTRACT EQUIPMENT LINE DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>Ext Line Total</b>
1	Delivery	Deliver Truck to Framingham, MA	\$74.00	\$74.00
		FORD FACTORY VEHICLE WARRANTY:		
		3 YEARS/36,000 MILES BUMPER TO BUMPER		
		5 YEARS/60,000 MILES POWERTRAIN		
		5 YEARS/UNLIMITED MILES CORROSION		
		5 YEARS/60,000 MILES ROADSIDE ASSISTANCE		
<b>Non-Contract Equipment Total:</b>				<b>\$74.00</b>
<b>Vehicle and Equipment Total:</b>				<b>\$111,959.73</b>
<b>Vehicle Quantity:</b>				<b>1</b>
<b>Sub total:</b>				<b>\$111,959.73</b>
<b>Trade Description</b>	<b>Trade VIN</b>	<b>Trade Miles</b>	<b>Trade Value</b>	
<b>Trade Vehicle/s Total:</b>				<b>\$0.00</b>
<b>Quote Grand Total:</b>				<b>\$111,959.73</b>

**TERMS AND CONDITIONS**

*Custom or Special Orders are Non-Refundable  
This Quote is for Budgetary Purposes and is Not a Guarantee of Cost for Services  
Quote is Based on Current Information From Client About the Project Requirments  
Actual Cost May Change Once Project Elements are Finalized  
Trade value is subject to change based on time, mileage and condition of vehice at turn-in*

**ORDER ACKNOWLEDGEMENT**

By signing this document you are agreeing to the above terms and conditions of this order from McGovern MHQ, Inc.

x

\_\_\_\_\_  
**PRINT NAME**

x

\_\_\_\_\_  
**TITLE**

x

RECOMMEND

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Beach Recreation Area Improvements – Accessibility, Shade, and Play Enhancements

Project Status \_\_\_\_\_

Department Parks

Project Lead Name Jim Snyder

Email address JCS@framinghamma.gov Phone (508) 532-5961

Project Fiscal Year FY27 Department Priority # 10

Priority - Select the appropriate priority level based on the definitions below:

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

54 Nipmuc Rd.

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

### **Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 300,000

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Life Expectancy - provide the number of years the asset is expected to last 10 years

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1 year

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Estimated date for completion or delivery 6/30/28

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Timeframe - Additional Explanation

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

Project proponents are simultaneously seeking funding to advance the project from the Community Preservation Committee.

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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X CPA

Project proponents are simultaneously seeking Capital and CPA funding to advance this project.

Grant

Other Type of Loan

Other

Matching Requirements

Additional explanation/information related to funding source(s)

**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

This project advances the City's ongoing investment in improving accessibility, safety, and recreational value at Waushakum Beach. A 2024 conceptual design by Bishop Land Design identified a comprehensive build-out cost between \$5-\$9 million. While this provides a valuable long-term vision, such an investment exceeds what is currently feasible. The City has instead prioritized a smaller set of high-impact, achievable improvements that reflect community priorities and available resources.

Recent upgrades, including the EPA grant-funded installation of a stormwater infiltration system, have already delivered measurable environmental benefits by reducing pollutant discharge and decreasing beach closures during the 2025 season. Additional work now underway includes replacing the chain-link fencing with a wooden guardrail to create a more welcoming entrance, constructing a CPC-funded ADA kayak dock, and completing building accessibility upgrades, including ADA-compliant restrooms, through a partnership with Keefe Regional Technical School.

To build upon these recent improvements, this funding request focuses on near-term priorities: installing a permanent shade structure to enhance visitor comfort, adding interactive play features that connect children to the natural environment, and improving access pathways and drainage to address stormwater washouts and meet ADA standards.

**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is "Moderate" and purpose is "Service Enhancement," describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as "Urgent/Compliance with Law" and "Ensure Public Safety".

These improvements represent a practical and fiscally responsible approach to enhancing Waushakum Beach while maintaining the momentum of recent investments. Upgrading accessibility, comfort, and environmental resilience will create a safer, more inclusive, and enjoyable public space for residents and visitors. Improvements to pathways and drainage will protect the site from erosion and reduce pollutant runoff into Waushakum Pond, supporting both recreation and water quality goals. By leveraging partnerships, existing infrastructure, and community input, this project delivers meaningful progress now while preserving flexibility for future, larger-scale redevelopment consistent with the long-term vision for the site.

If project is phased over several years indicate how many phases are complete \_\_\_\_\_

Which phase of project is requested? \_\_\_\_\_

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure \_\_\_\_\_

Replace existing capital asset \_\_\_\_\_

Replace existing vehicle \_\_\_\_\_

Replace existing equipment \_\_\_\_\_

New infrastructure \_\_\_\_\_

New capital asset \_\_\_\_\_

New vehicle \_\_\_\_\_

New equipment \_\_\_\_\_

Strategic/Comprehensive/Master Plan \_\_\_\_\_

Project Type - check all that apply

Land acquisition \_\_\_\_\_

Planning/Feasibility Study \_\_\_\_\_

Design \_\_\_\_\_

Construction \_\_\_\_\_

Equipment \_\_\_\_\_

Vehicle \_\_\_\_\_

Contingency \_\_\_\_\_

Other \_\_\_\_\_

Asset Type

Land

Municipal Building

School Building

Water/Sewer Infrastructure

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

Project Community Impact

- Health & Safety  
proposed shelter will provide shade at the beach.

Education

- Aesthetics/Historic preservation

- Environmental sustainability

Economic development

- Cultural/Recreational opportunity

- Service Improvement

Level Service Maintenance

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ n/a

Explanation \_\_\_\_\_

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Increase/Decrease to Operating \$ n/a

Explanation \_\_\_\_\_

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Additional Information

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Checklist for completion

FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.

Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Accessible Entry Initiative – Mason Park

Project Status \_\_\_\_\_

Department Parks and Recreation

Project Lead Name Jim Snyder

Email address JCS@framinghamma.gov Phone (508) 532-5961

Project Fiscal Year FY27 Department Priority # 11

**Priority - Select the appropriate priority level based on the definitions below:**

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

111 Maple Street

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 50,000

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Life Expectancy - provide the number of years the asset is expected to last 20 years

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1 year

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Estimated date for completion or delivery 6/30/27

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Timeframe - Additional Explanation

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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Grant

Grant opportunities will be reviewed and applied if available.

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

~~As an initial step toward broader accessibility improvements at Mason Park, this project proposes the design and construction of an ADA-compliant entrance trail to enhance park access for all users. The proposed path will be approximately 4 feet wide and 225 feet long, beginning at the sidewalk near the intersection of Franklin and Maple Streets and descending 8 to 10 feet in elevation to reach a landing near the playground area.~~

~~The trail will follow the existing topography to the greatest extent possible and be carefully routed between mature shade trees to minimize environmental disruption. The result will be a smooth, durable, and accessible surface that provides a safe, equitable point of entry into Mason Park for individuals of all ages and mobility levels.~~

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

Mason Park currently lacks accessible infrastructure, significantly limiting access for individuals with disabilities, limited mobility, or those using wheelchairs, walkers, or strollers. The absence of compliant pathways presents a physical barrier that prevents many residents from safely and comfortably enjoying the park. This project directly addresses that gap by establishing an ADA-compliant route from a public sidewalk to the park interior. Prioritizing this entrance trail as a first phase of improvements demonstrates the City's commitment to accessibility, equity, and inclusive recreation. In addition to its community impact, the proposed trail aligns with both Americans with Disabilities Act (ADA) and Massachusetts Architectural Access Board (MAAB) standards—supporting the City's legal and ethical obligations to provide inclusive public spaces. This modest yet meaningful investment will create a welcoming entry point and lay the groundwork for future improvements at Mason Park.

If project is phased over several years indicate how many phases are complete \_\_\_\_\_

Which phase of project is requested? \_\_\_\_\_

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

\_\_\_\_ Replace existing infrastructure \_\_\_\_\_

\_\_\_\_ Replace existing capital asset \_\_\_\_\_

\_\_\_\_ Replace existing vehicle \_\_\_\_\_

\_\_\_\_ Replace existing equipment \_\_\_\_\_

New infrastructure **Accessible pathway from sidewalk to playground**

\_\_\_\_ New capital asset \_\_\_\_\_

\_\_\_\_ New vehicle \_\_\_\_\_

\_\_\_\_ New equipment \_\_\_\_\_

\_\_\_\_ Strategic/Comprehensive/Master Plan \_\_\_\_\_

Project Type - check all that apply

\_\_\_\_ Land acquisition \_\_\_\_\_

\_\_\_\_ Planning/Feasibility Study \_\_\_\_\_

Design \_\_\_\_\_

Construction \_\_\_\_\_

\_\_\_\_ Equipment \_\_\_\_\_

\_\_\_\_ Vehicle \_\_\_\_\_

\_\_\_\_ Contingency \_\_\_\_\_

\_\_\_\_ Other \_\_\_\_\_

Asset Type

Land \_\_\_\_\_

\_\_\_\_ Municipal Building \_\_\_\_\_

\_\_\_\_ School Building \_\_\_\_\_

\_\_\_\_ Water/Sewer Infrastructure \_\_\_\_\_

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

Project Community Impact

- Health & Safety
- 
- 

- Education
- 
- 

- Aesthetics/Historic preservation
- 
- 

- Environmental sustainability
- 
- 

- Economic development
- 
- 

- Cultural/Recreational opportunity
- 
- 

- Service Improvement
- No current ADA access to park
- 
- 

- Level Service Maintenance

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ N/A

Explanation \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Increase/Decrease to Operating \$ n/a

Explanation \_\_\_\_\_

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Additional Information

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Checklist for completion

FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.

Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

# Mason Park Accessibility Improvements

<b>Cost Estimate</b>	
Estimate	\$42,800
Contingency	\$7,200
<b>TOTAL</b>	<b>\$50,000</b>
Date: September 2025	





# RESTORE • CREATE • ENHANCE



Ecosystem Restoration & Mitigation



Dam Removal & River Restoration



Coastal Stabilization



Infrastructure & Resiliency



Dredging & Marine Construction



Parks & Open Spaces



Native Plant Communities



Remediation

**Client:** City of Framingham, Parks & Rec Dept.

**Address:** Mason Park

**Date:** 09/16/2025

**Rep:** Michael Lundsted

**Cell:** 603-831-3773

## Project: Mason Park Asphalt Trail

SumCo Eco-Contracting is pleased to present you with the attached quotation for the above-referenced project. Please call Mike Lundsted at (603) 831-3773 with any questions related to our quotation.

Item	Description	Quantity	Units	Unit Price	Bid Total
1	MOBILIZATION	1	LS	\$5,000.00	\$5,000.00
2	ASPHALT TRAIL	900	SF	\$42.00	\$37,800.00
<b>Bid Total</b>					<b>\$42,800.00</b>

## Notes and Descriptions

**\*\*Pricing based off site visit on 8/27/2025**

**\*\*Pricing does not include design or securing required permits**

**\*\*Pricing Includes Prevailing Wage Rates**

- **Item #1- Mobilization**
  - Includes Mobilization of Equipment and materials to the site
- **Item #2- Pathway**
  - Excavation and placement of geotextile fabric
  - Placement of 6" gravel base
  - Placement of 3" of Standard Pedestrian Asphalt
  - All excavated material used on edges of pathway
  - Pathway to be 4' wide x 225' long
  - Trail to be ADA compliant as long as existing topography allows

Customer Signature

Date

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Equipment and Vehicle Program - Replace Truck 11 (2006 F-450) - Crew Cab Dump

Project Status new

Department Parks & Rec

Project Lead Name Jim Snyder

Email address JCS@Framinghamma.gov Phone 508-532-5961

Project Fiscal Year FY27 Department Priority # 12

Priority - Select the appropriate priority level based on the definitions below:

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

various

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

**Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 105,000

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Life Expectancy - provide the number of years the asset is expected to last 10

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1 year

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Estimated date for completion or delivery 1 year

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Timeframe - Additional Explanation

Due to the specialized nature of this vehicle, it is anticipated to take up to a year to build and receive delivery.

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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\_\_\_\_ CPA

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\_\_\_\_ Grant

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\_\_\_\_ Other Type of Loan

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\_\_\_\_ Other

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\_\_\_\_ Matching Requirements

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Additional explanation/information related to funding source(s)

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**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

~~This request proposes the replacement of Truck 11, a 2006 Ford F-450 crew cab dump truck. This vehicle is primarily used for transporting materials such as loam, clay, and mulch to support field and grounds maintenance.~~

The requested replacement is an F-450 crew cab with dump bed to provide the same level of service as the current Truck 11 with improved reliability, reduced maintenance needs and continued support for year-round park and facility operations.

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**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

Truck 11 is in active decline, with a rotting dump body, visible rust perforations, and exhaust issues that make continued operation inefficient and unreliable. It is unlikely to pass its next inspection without major repairs. Maintenance costs have steadily increased in recent years. As a crew cab dump truck, Truck 11 is critical to daily operations because it allows staff to transport both personnel and materials in a single trip, improving efficiency across multiple park and facility sites. Once a frontline vehicle, it is now one of the oldest in the fleet and has been downgraded due to its deteriorating condition and increasing maintenance demands.

Given the truck's age, advanced corrosion and escalating repair needs, full replacement is recommended. A new F-450 crew cab dump truck will provide the same operational flexibility and capacity as Truck 11, ensure reliable service, reduce maintenance downtime, and support safe and efficient transport of personnel and materials for year round maintenance needs.

If project is phased over several years indicate how many phases are complete n/a

Which phase of project is requested? n/a

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure

Replace existing capital asset

Replace existing vehicle 2006 F450 Crew Cab Dump truck

Replace existing equipment

New infrastructure

New capital asset

New vehicle

New equipment

Strategic/Comprehensive/Master Plan

Project Type - check all that apply

Land acquisition

Planning/Feasibility Study

Design

Construction

Equipment

Vehicle

Contingency

Other

Asset Type

Land

Municipal Building

School Building

Water/Sewer Infrastructure

- Roadway Infrastructure
- Traffic/Streetlight Infrastructure/Equipment
- Waterway/Beach
- Recreation Trail
- Bridge
- Park/Playground/Athletic Field
- Vehicle
- Equipment
- Software/Technology
- Refuge/Recycling Center
- Other \_\_\_\_\_

**Project Community Impact**

- Health & Safety  
The vehicle's advanced corrosion and repeated equipment failures pose ongoing safety risks to operators and hinder reliable service.

Education

Aesthetics/Historic preservation

Environmental sustainability

Economic development

Cultural/Recreational opportunity

Service Improvement

Level Service Maintenance

Replacing the vehicle ensures reliable year-round operations.

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ TBD

Explanation

Replacement will reduce vehicle downtime and repair needs, allowing staff to work more efficiently without delays.

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Increase/Decrease to Operating \$ TBD

Explanation

Replacing the vehicle will lower operating costs by reducing frequent repair expenses and minimizing emergency maintenance.

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Additional Information

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Checklist for completion

FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.

Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

**Truck 11 – 2006 F450 Crew Cab**



# Vehicle Request - Truck 11 Crew Cab Dump Replacement

<b>Cost Estimate</b>	
Item Cost (see attached quote)	\$89,640
Contingency & escalation	\$15,360
<b>TOTAL</b>	<b>\$105,000</b>
Date: October 2025	



# Quote

Company/Dept: Framingham Parks Department  
 Contact: Chris McGinty  
 Street Address: 475 Union ST  
 City, State, Zip: Framingham, MA 01702  
 Phone: 508-294-1419  
 E-Mail: [cam@framinghamma.gov](mailto:cam@framinghamma.gov)  
 Job Description: F450 Dump Truck

Date: October 9, 2025  
 Quote #: \_\_\_\_\_  
 Revision #: \_\_\_\_\_  
 Customer ID: \_\_\_\_\_  
 Sales Rep: Greg Keith  
 508-954-2225  
 Contract: MAPC/GBPC  
[gkeith@mcgovernauto.com](mailto:gkeith@mcgovernauto.com)

QTY	Item #	VEHICLE LINE DESCRIPTION	UNIT PRICE	Ext Line Total
1	W4H	2026 F450 XL 4X4 Crew Cab 179"WB, 60"CA, 16,500# GVWR	\$59,246.00	\$59,246.00
1	W6	Green Gem	\$660.00	\$640.20
1	AS	Gray Vinyl Interior		
1	99N	7.3L Gas Engine		
1	44G	10-Speed Automatic Transmission		
1	X8L	4:88 Limited slip axle	\$395.00	\$383.15
1	TGM	225/70RX19.5 BSW Traction Tires Rear, AP Front	\$190.00	\$184.30
1	473	Snowplow prep package	\$350.00	\$339.50
1	512	Spare Tire, Wheel and Jack	\$350.00	\$339.50
1	52B	Trailer brake controller	\$300.00	\$291.00
1	18B	Black Molded Running Boards, Crew Cab	\$445.00	\$431.65
1	61L	Front Wheelwell Liners	\$180.00	\$174.60
1	67B	410 Amp Dual Alternators	\$215.00	\$208.55
1	86M	Dual Batteries		
1	76C	Exterior Backup Alarm	\$230.00	\$223.10
1	872	Rear View Camera and Prep Kit	\$515.00	\$499.55
1	96V	XL Chrome Package	\$425.00	\$412.25
<b>Vehicle Total:</b>				<b>\$63,373.35</b>

QTY	Item #	EQUIPMENT LINE DESCRIPTION	UNIT PRICE	Ext Line Total
1		Vent Visor Rain Guards	\$95.00	\$95.00
1		Weathertech Floor Liners	\$146.00	\$146.00
1		Remount OEM Supplied Backup Camera	\$310.00	\$310.00
1		9' Galion Steel Dump Body - 2-3 cu/yd Capacity- Powder Coated Black - Electric Hydraulic	\$13,500.00	\$13,500.00
1		1/2" Plate Mounted Combo Hook, D-Rings & Light Plug	\$1,105.63	\$1,105.63
1		Single Centered Tailgate Asphalt Chute	\$608.10	\$608.10
1		Manual Loadcover	\$608.10	\$608.10
1		Poly Rear Fenders	\$1,271.48	\$1,271.48

1		2" x 8" Oak Side Boards (1 Pair)	\$627.00	\$627.00
2		30" Stainless Steel Underbody Toolbox	\$1,111.00	\$2,222.00
2		SoundOff Signal 4x2 mpower Lights Quick Mount Amber/White Dual Color LED Lights Mounted on Grille	\$250.00	\$500.00
4		SoundOff Signal 4x2 mpower Lights Quick Mount Amber/White Dual Color LED Lights Mounted on Grille	\$250.00	\$1,000.00
2	ED3060AW	ECCO LED STT/BU/AMBER FLASHER IN REAR CORNER POSTS	\$175.00	\$350.00
1	SS	Shop Supplies	\$225.00	\$225.00
1	8.08	Motorola CDM1250, 64 channel, Alpha display, 45 Watt, VHF High Band front mount radio frequency range136-174 MHz model # AAM25KKD9AA2	\$3,625.00	\$3,625.00
<b>Contract Equipment Total:</b>				<b>\$26,193.31</b>
<b>QTY</b>	<b>Item #</b>	<b>NON-CONTRACT EQUIPMENT LINE DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>Ext Line Total</b>
1	Delivery	Deliver Truck to Framingham, MA	\$74.00	\$74.00
		FORD FACTORY VEHICLE WARRANTY:		
		3 YEARS/36,000 MILES BUMPER TO BUMPER		
		5 YEARS/60,000 MILES POWERTRAIN		
		5 YEARS/UNLIMITED MILES CORROSION		
		5 YEARS/60,000 MILES ROADSIDE ASSISTANCE		
<b>Non-Contract Equipment Total:</b>				<b>\$74.00</b>
<b>Vehicle and Equipment Total:</b>				<b>\$89,640.66</b>
<b>Vehicle Quantity:</b>				<b>1</b>
<b>Sub total:</b>				<b>\$89,640.66</b>
<b>Trade Description</b>	<b>Trade VIN</b>	<b>Trade Miles</b>	<b>Trade Value</b>	
<b>Trade Vehicle/s Total:</b>				<b>\$0.00</b>
<b>Quote Grand Total:</b>				<b>\$89,640.66</b>

**TERMS AND CONDITIONS**

*Custom or Special Orders are Non-Refundable  
 This Quote is for Budgetary Purposes and is Not a Guarantee of Cost for Services  
 Quote is Based on Current Information From Client About the Project Requirements  
 Actual Cost May Change Once Project Elements are Finalized  
 Trade value is subject to change based on time, mileage and condition of vehicle at turn-in*

**ORDER ACKNOWLEDGEMENT**

By signing this document you are agreeing to the above terms and conditions of this order from McGovern MHQ, Inc.

x

\_\_\_\_\_  
**PRINT NAME**

x

\_\_\_\_\_  
**TITLE**

x

City of Framingham 5 Year Capital Improvement Program FY2027-FY2031  
Capital Project Request Form for FY2027 Projects

**FY2027 Project requests must meet the definition of a Capital Project**

A capital project is a major, nonrecurring expenditure that meets one or more of the following criteria:

The capital improvement is a tangible asset or project estimated to cost over \$25,000 and to have or to extend five or more years of useful life.

The community would legally be allowed to borrow for the expense under M.G.L. c. 44, § 7 and M.G.L. c. 44, § 8.

The expenditure is for real property acquisitions, construction, and long-life capital equipment.

The project is for improvements to physical infrastructure (e.g., streets, sidewalks, and stormwater drains) and renovations of existing capital items that extend their useful lifespans.

The purchase or long-term capital lease is for vehicles or heavy equipment that have an expected useful life of 5 or more years.

The expenditure is to pay for the planning, engineering, or design services required for a construction or renewal project that itself qualifies as a capital expenditure.

The purchase is for bulk purchases of similar items, like software, furniture, or radios with an expected useful life of three or more years that, when aggregated, have total costs exceeding \$25,000.

Project Name Farm Pond Floating Dock Engineering Design

Project Status \_\_\_\_\_

Department Parks and Recreation

Project Lead Name Jim Snyder

Email address JCS@framinghamma.gov Phone (508) 532-5961

Project Fiscal Year FY27 Department Priority # 13

**Priority - Select the appropriate priority level based on the definitions below:**

Urgent - addresses an imminent risk to the safety of the public or municipal personnel, and/or prevents the imminent destruction or collapse of public infrastructure or loss of assets.

High - necessary to ensure consistent, level service for the upcoming fiscal year. This priority type includes systems that a likely to fail, e.g., replacement of old or worn-out equipment, dramatically rehabilitate aging facilities, or facilitate a department's ability to meet increased service demands.

Moderate - either replaces assets that have outlived their useful life, enhances a benefit to the community over and above the existing level of service, results in costs savings or other efficiencies, or directly supports the community's economic base by increasing property values.

Low - provides additions or improvements to services or programs having social, cultural, historic, economic, or aesthetic value, but does not require immediate approval and implementation.

Physical location/address of project/equipment

81 Dudley Road

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Project Status - Select the appropriate priority level based on the definitions below:

New - first time submission

Recurring - a routine project that must be completed annually or periodically, such as upgrading a pumping station's infrastructure or rehabilitating athletic fields.

Resubmission - a project was submitted in a previous year but not approved.

Revision/Upgrade to Previous Project - the scope of this project has changed or requires additional resources.

### **Project Financing**

**Estimated Project Cost** –Enter the estimated cost of the project or asset. You are required to attach any quotes or other documentation to support the cost.

Amount Requested \$ 100,000

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Life Expectancy - provide the number of years the asset is expected to last 10 years

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Estimated timeframe to complete project or to receive asset - in months or years, estimate the duration of the project or the timeframe for delivery of equipment or asset. For example, if a new ambulance requires a build out and delivery time of 1 year, enter 1 year. 1.5 years

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Estimated date for completion or delivery 12/1/27

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Timeframe - Additional Explanation

Coordination and review will be required with stakeholders, including MWRA, Bancroft Lofts Apartments, and CPA.

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Proposed Funding Sources - Provide (if applicable) any potential grants, donations, or other available funds to supplement the regular financing of capital projects and assets. Attach documentation of possible grant opportunities, along with the community's funding requirements for acceptance. Describe and provide documentation for available discounts or cost reductions, such as trade in value.

Bond General Fund

Project proponents are simultaneously seeking funding to advance the project from the Community Preservation Committee.

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Bond Enterprise Fund

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Free Cash/Retained Earnings

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X CPA

Project proponents are simultaneously seeking Capital and CPA funding to advance this project.

Grant

Other Type of Loan

Other

Matching Requirements

Additional explanation/information related to funding source(s)

**Project Description**

Provide a basic description of the proposed project or equipment purchase, including:

- Location (if a building)
- Type of building
- Intended use(s)
- Whether land acquisition will be necessary (if a building)
- Discussion of primary cost drivers
- Stakeholders involved
- Narrative description of qualification for specific funding source (e.g., grants, CPA)

With strong community advocates, this project sees to enhance user experience at Farm Pond in anticipation of the larger Chris Walsh Memorial Trail initiative. It has been included into the list of Capital Requests to align with a parallel submission to the Community Preservation Committee (CPC) and should proceed contingent upon CPC’s support and recommendation.

Inspired by the implementation of a similar structure in Marlborough, this effort will advance the technical aspects of a floating boardwalk concept for Farm Pond. Key project components will include evaluating alternatives, permitting and regulatory requirements, development of technical construction documents and engineering oversight to allow residents to "walk on water" in a new way at Farm Pond.

**Project Justification**

Provide justification for the project. Highlight the specific benefits that will directly result from completing the project. These details may depend on the chosen priority level and purpose. For instance, if the priority level is “Moderate” and purpose is “Service Enhancement,” describe any and all new benefits the project offers, including any cost savings or efficiencies. Additionally, state how the project will benefit community and administrative stakeholders and explain any negative impacts or potential consequences of not approving the project. This information is particularly important for projects classified as “Urgent/Compliance with Law” and “Ensure Public Safety”.

Farm Pond is increasingly recognized as one of Framingham's most valuable open space assets. This project represents a unique opportunity to highlight and activate this natural resource through the creation of an accessible, community-centered floating boardwalk. Located within an Environmental Justice neighborhood and adjacent to one of Framingham's elementary schools, Farm Pond is ideally situated to serve as a community hub that promotes health, wellness, and equity. By improving pedestrian access and recreational opportunities, the proposed floating boardwalk will encourage physical activity, support mental well-being, and foster a deeper connection between residents and the natural environment. Currently, the trail network around Farm Pond is fragmented. The addition of a floating boardwalk will enable the creation of a continuous loop trail—greatly enhancing the site's usability and appeal. This design will prioritize ADA accessibility, ensuring that individuals of all ages and abilities, particularly those in historically underserved communities, can benefit from improved access to outdoor spaces. This project will require coordination with MWRA, as well as adjacent private property owners at the Bancroft Lofts development.

If project is phased over several years indicate how many phases are complete N/A

Which phase of project is requested? N/A

Purpose of Project - check all that apply and include detail on what is being replaced or requested as new

Replace existing infrastructure

Replace existing capital asset

Replace existing vehicle

Replace existing equipment

New infrastructure floating boardwalk

New capital asset

New vehicle

New equipment

Strategic/Comprehensive/Master Plan

Project Type - check all that apply

Land acquisition

Planning/Feasibility Study

Design

Construction

Equipment

Vehicle

Contingency

Other

Asset Type

Land

Municipal Building

School Building

Water/Sewer Infrastructure

Roadway Infrastructure

Traffic/Streetlight Infrastructure/Equipment

Waterway/Beach

Recreation Trail

Bridge

Park/Playground/Athletic Field

Vehicle

Equipment

Software/Technology

Refuge/Recycling Center

Other \_\_\_\_\_

Project Community Impact

Health & Safety

Advance accessibility for all, promote physical activity, support mental well-being.

Education

Raise awareness about local ecosystems and the importance of environmental stewardship.

Aesthetics/Historic preservation

Environmental sustainability

Economic development

By enhancing the area's recreational appeal, the trail may attract visitors, benefiting local businesses and contributing to Framingham's economic growth.

Cultural/Recreational opportunity

A unique recreational opportunity to enhance the area's recreational appeal.

Service Improvement

New recreational amenity for community.

Level Service Maintenance

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Impact to Operating/Enterprise Budgets - explain the project's temporary and/or long-term impact on the operating budget. For example, capital construction projects can result in increased operating costs. Costs may increase during the project's duration (e.g., increased use of one building while another is demolished and reconstructed) or be longer lasting, such as new a building resulting in increased utility costs or the hiring of additional maintenance personnel.

Increase/Decrease to Personnel \$ TBD

Explanation As part of the feasibility and design process, discussions will be had to further understand maintenance needs, seasonal requirements, and methods of ensuring public safety.

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Increase/Decrease to Operating \$ TBD

Explanation The amount of increase is to be determined. The dock will require routine maintenance and cleaning. It may be damaged by the ice pack floating across the pond in the winter. Additional maintenance may need to be performed due to vandalism and the amount of expected use by the public.

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### Additional Information

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### Checklist for completion

- FY2027 Project Request PDF file includes form, updated vendor memos/quote/pricing, photos.
- Save each FY2027 project request as separate PDF file (Department name/Project Name) to T Drive/Finance/CIP 27-31/Department Folder

Refer to Phase 2 of this proposal



Horsley Witten Group  
Sustainable Environmental Solutions

September 4, 2025

## Farm Pond Floating Boardwalk and West Side Trail/Parking Accessibility Improvements Revised Scope of Services and Estimated Budget

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Horsley Witten Group, Inc. (HW) is pleased to submit the following revised proposal and estimated budget for the anticipated scope of services required for a proposed floating boardwalk and improved ADA accessibility at Farm Pond in Framingham, MA. Based upon our most recent conversations, an email on 8/28/25, it is our understanding the project will include the following:

- **Phase 1:** Improved accessibility from the parking lots and along the west side of the pond.
- **Phase 2:** Design and Permitting Floating boardwalk from west of the MWRA Gate House on the Sudbury Aqueduct connecting to Bancroft Lofts. See Figure 2
- **Phase 3:** Design for a floating boardwalk of approximately 4,550 feet from the Farm Pond boat launch connecting just west of the MWRA Gate House on the Sudbury Aqueduct. See Figure 3
  - We assume this would be permitted at the same time as Phase 2. This estimate does not include a separate permit filing for Phase 3.

Farm Pond is a 151-acre Massachusetts Great Pond located in the center of Framingham adjacent to the Cushing Memorial Park. A portion of the Sudbury Aqueduct follows the western shoreline and transects the southern portion of Farm Pond. The pond has an estimated maximum depth of 21 feet with an average depth of 6 feet. The Pond is mapped as *Priority Habitat of Rare Species* (PH 1180) by the Massachusetts Natural Heritage and Endangered Species Program (NHESP). It is also located within an Environmental Justice (EJ) community, and surrounded by several additional EJ communities, which will require additional permitting considerations and a robust public outreach process. The following project assumptions were made to develop the proposal and estimated budget:

1. The accessible trail improvements along the western edge of Farm Pond is approximately 5,550 lf and the trail slope does not exceed 5% and minimal grading will be required.
2. The floating boardwalk for Phase 2 will be approximately 525 linear feet in length and will begin at the public boat ramp at the north end of the pond and extend south to the west side of the Massachusetts Water Resources Authority (MWRA) gatehouse on the Sudbury Aqueduct (Figure 1).
3. The floating boardwalk for Phase 3 will be approximately 4,550 linear feet in length and will begin at the public boat ramp at the north end of the pond and extend south to the

west side of the Massachusetts Water Resources Authority (MWRA) gatehouse on the Sudbury Aqueduct (Figure 1).

4. F&M Docks has the design for a floating boardwalk essentially ready.
5. Public outreach process will be managed and coordinated by the City with HW only providing support, as necessary.

The proposed floating boardwalk system and all supports, anchors, and structural shoreline connections will be designed by the boardwalk manufacturer (FWM Docks). We offer the following scope and estimated budget for grant funding purposes. Please note that the budget is based upon our current 2025 billing rates and includes a 4% escalation for work to be completed in 2026. Any work that may occur beyond 2026 is subject to a similar increase in costs.

## PHASE 1

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The scope of work will include the design development, permitting and construction documents for an accessible trail improvements for approximately 1 mile of land-based trail, from the boat launch parking lot in the north, along the west side of the pond south, crossing the Sudbury Aqueduct to the MWRA Gate House. This includes the following:

- Widening and resurfacing approximately 5,550 linear feet of existing earthen trails with compacted gravel to improve accessibility.
- Minimal grading and disturbance.
- Appropriate seating.
- One observation area overlooking the pond.
- A turnaround at the MWRA Gate House.
- Two Brook Crossing (Eames Brook)

It is our understanding that the proposed trail improvements are to be based upon Forest Service Trail Accessibility Guideline (FSTAG). It is assumed minimal grading and stormwater management will be required to create an accessible compacted trail surface.

Please note that we assume all of the proposed improvements will be located above (upgradient of) the mean annual high-water mark and that Chapter 91 Waterways permitting through Massachusetts Department of Environmental Protection (MassDEP) will not be required.

In order to be efficient with the budget we recommend that Phase 1 includes the necessary survey, resource delineation, concept development and pre-permitting coordination for all three phases

### Task 1.1: Project Meetings

Members of HW staff will attend and participate in the following meetings during the duration of the design and permitting phase of the project. Please note that the permitting and construction meetings have been included under their respective tasks (Task 4 and 5).

1. One - Kickoff Meeting (virtual)
  - a. HW staff will meet with City staff and other identified stakeholders to discuss the project prior to commencement of work. This meeting will provide an opportunity to discuss the project goals, schedule, budget, and any other areas of concern.
2. One – Concept Design Progress Meetings (virtual) 1 hour long each, to review progress and consider any design issues and questions.
3. One - 75% Design Review Meeting (virtual) to meet with City and Conservation Commission staff to review 75%.
4. One - 100% Design Review Meeting (virtual) to meet with representatives of the City to present and discuss the final design and bid documents and specifications.



Figure 1

This task also includes internal team communication and coordination, emails, and phone calls with City staff.

**Task 1.1 Budget:**

**\$ 7,800**

**Task 1.2 Natural Resources Delineation**

HW will identify and determine the limited boundaries of wetland resource areas where the existing middle section of trail enters and exists a wetland area and within 125 feet of the boundary of said wetland areas to establish the limits of the jurisdictional buffer zone; extensive delineation of all areas of Bordering Vegetated Wetland (BVW) is not anticipated. In determining the boundary of BVW, HW will follow the delineation methods as described in the Massachusetts Department of Environmental Protection (MassDEP) handbook entitled *Massachusetts Handbook for Delineation of Bordering Vegetated Wetlands* (September 2022),

the regulations at 310 CMR 10.55(2), and the local wetland regulations to accurately determine the limits of the jurisdictional freshwater wetlands.

For the purposes of this proposal, it is assumed that the entirety of the proposed trail improvements that are proposed along the existing trail are located within the Buffer zones and that only spot delineation of MAHW will be necessary. We assume up to 5 days for two people in the field to delineate the resource area.

**Task 1.2 Budget:**

**\$ 13,800**

**Task 1.3: Topographical Survey (2 field days)**

HW will conduct a field-run topographic survey along the trailhead parking, the centerline of the existing path as identified in Figure 1 and at the boardwalk shoreline connection points identified in Figures 2 and 3. The survey will include up to 10 feet on either side of the path (20' wide) and the delineated natural resources as they apply to the project area. Topographic data and features will be compiled with a horizontal datum of Massachusetts State Plane. Contours will be generated in a one-foot interval and will reference NAVD 1988 for vertical datum. We assume little clearing will be required along the path. The features to be located will include edge of pavement/gravel, fencing, trees 12" diameter or greater, resource flagging and any other data necessary to provide adequate base plan information. HW staff will walk the site and flag significant trees to be located.

We assume up to 8 days in the field to survey the paths and parking areas. All topographic data will be collected using Total Station field instrumentation and data collectors in digital format. HW will download all existing survey data into a CAD file to produce an existing condition plan to be used for all future site design drawings.

This task does not include a property line survey.

**Task 1.3 Budget:**

**\$ 23,900**

**Task 1.4: Concept Design**

HW will work with City and FWM docks to create a concept plans for the proposed wets side parking and trail improvements and the two floating boardwalk options. This task also includes project coordination and correspondence (phone calls and emails) with the FWM. We assume FWM will provide all graphics and presentation materials for the floating boardwalks.

**Task 1.4 Budget:**

**\$ 5,000**

### **Task 1.5: Pre-Permitting/Pre-Application Review and Coordination**

HW will review applicable regulations and, if necessary, provide support for pre-permitting coordination and meetings with the following City staff and agencies as required:

- Conservation Agent and Commission\*
- City Engineer(s)\*
- MassDEP/MEPA
- U.S. Army Corps of Engineers (USACE) – on site meeting
- MWRA
- Mass Fish and Wildlife

*\* One on-site meeting is anticipated*

For budgeting purposes, HW assumes the meetings with the Conservation Agent and City Engineer will be combined into one meeting and held on site. Each on-site meeting will last up to four hours (including travel time). One-hour virtual meetings are anticipated with the other agencies. If it is determined that HW representation is needed for any additional permitting/and or coordination meetings, attendance by HW personnel will be billed at HW standard hourly rates with prior written client approval.

#### **Task 1.5 Budget:**

**\$ 7,000**

### **Task 1.6: 75% Design Development**

HW will advance the trail design to 75% Design Development, suitable for permitting. We anticipate the existing trail alignment will be maintained to the greatest extent practicable to minimize impacts and will include an FSTAG accessible surface and up to two limited drainage swale crossings. The 75% Design Plans will include the following and serve as the basis for the 100% construction plans:

- Cover Page
- Erosion and Sediment Control Plan
- Path Layout and Materials Plans
- Path Profile
- Path Cross Sections
- Construction notes and details
- Planting and Restoration Plan
- Planting Notes and Details

As requested by the City, the 75% design will also include the following additional information:

- Proposed construction methods and material specifications that will minimize environmental impacts to resource areas during construction and post-construction.
- Project Narrative (included both existing and proposed conditions description).

We assume boardwalk design and geotechnical services and stamp structural engineering plans are not required.

#### **Task 1.6 Budget:**

**\$ 28,300**

## **Task 1.7: Permitting**

We assume the same level of permitting required for the Getchell Trail will be necessary. The City staff will serve as the lead through the permitting process and HW staff will represent, assist, and provide permitting support to the City for the following permits confirmed through its Pre-Permitting Analysis (Task 3) and 75% Design Development (Task 4).

- Framingham Conservation Commission (Notice of Intent);
- Massachusetts Endangered Species Act Review (NHESP); and
- Massachusetts Historical Commission, Section 106 (as necessary).

HW will prepare and file a Notice of Intent (NOI) application (WPA Form 3) and supporting materials, including a descriptive project narrative that also addresses impacts within rare species habitat, and any proposed mitigation measures, with the Framingham Conservation Commission and NHESP. As part of this joint filing, HW will notify all abutters to the property as required and prepare for and attend public hearings to present the project and represent the City's interests before the Conservation Commission. If further permitting or coordination with NHESP is required HW will provide a cost amendment.

Although a portion of the site is located in the flood zone, we assume all improvements will be above the Ordinary High Water mark and that a Chapter 91 Waterways License will not be required. Further, we assume the following additional permits will not be required for this project:

- U.S. Army Corps of Engineers (ACOE) – Preconstruction Notification Form. HW will consult with ACOE and NPS under Task 1.5 to determine the need for a PNF.
- Massachusetts Environmental Policy Act (MEPA), Environmental Notification Form (ENF), and Environmental Impact Report (EIR) (however, depending on the ultimate funding source of implementation, MEPA review may be required; we have included consultation with the MEPA office under Task 1.5).

This task also includes project coordination (internal meetings) and correspondence (phone calls and emails) between the project team and the City.

### ***Framingham Conservation Commission (Notice of Intent/Mesa Project Review)***

The City is assuming that, at a minimum, permitting with the Framingham Conservation Commission and NHESP will be required and that these can be completed as a joint filing, both to be filed electronically with the state agencies (eDEP and Heritage Hub). It is anticipated that the project will be filed as a limited project under the provisions at 310 CMR 10.53(3)(j) for:

*The construction and maintenance of catwalks, footbridges, wharves, docks, piers, boathouses, boat shelters, duck blinds, skeet and trap shooting decks and observation decks; provided, however, that such structures are constructed on pilings or posts so as to permit the reasonably unobstructed flowage of water and adequate light to maintain vegetation.*

It is presumed that the project impacts to BVW will be limited to the existing path corridor with adjustments to the path for accessibility with the total resource area impacts not exceeding 5,000 SF. If resource impacts exceed 5,000 SF additional permitting with Massachusetts Department of Environmental Protection (MassDEP) and/or U.S. Army Corps of Engineers

(Corps) may be required. We also presume that no work will occur below ordinary high water that may necessitate permitting or licensing under the Public Waterfront Act (Ch. 91).

Accordingly, HW will prepare and file a Notice of Intent (NOI) application (WPA Form 3) and supporting materials, including a descriptive project narrative that also addresses impacts within rare species habitat, and any proposed mitigation measures, with the Framingham Conservation Commission and NHESP. As part of the NOI/MESA filing, HW will notify all abutters to the property as required and prepare for and attend up to two public hearings to present the project and represent the Client's interests before the Conservation Commission.

### ***Massachusetts Historical Commission***

If necessary, HW will prepare and submit a Project Notification Form (PNF) to the Massachusetts Historical Commission to secure a Finding of No Adverse Effect.

#### ***Task 1.7 Budget:***

***\$ 14,300***

### **Task 1.8: Meetings and Hearings**

This task includes the attendance of qualified HW staff at each of the listed public hearing to present the project. The number of hearings is assumed to be sufficient for review and approval is provided in parentheses ( ).

- Conservation Commission (2)
- On-site meeting with Conservation Commission (1)

For budgeting purposes, HW assumes each meeting will last four hours (including travel). If it is determined that HW representation is needed for any additional permitting/and or coordination meetings, attendance by HW personnel will be billed at HW standard hourly rates with client approval in writing beforehand.

#### ***Task 1.8 Budget:***

***\$ 3,100***

### **Task 1.9: 100% Construction Documents and Bid Documents**

Upon review and approval of the 75% design plans by City staff and all permitting agencies, HW will finalize the design of accessible trails, overlooks, and crossing to develop a 100% construction plan set and construction specifications suitable for bidding.

#### ***100% Construction Plans and Specifications***

The 100% Construction Plans and specifications will be submitted to the City for review and approval and will include the following:

- Stamped Construction Plans
- Corresponding 3-part CSI technical specification including applicable divisions for construction.
- Updated OPCC

It is assumed the City will provide all Division 0 and 1 boilerplate bid documents and specifications outlining procurement, contracting and administrative requirements.

**Final Bid Documents**

This includes one round of review comments and minor revisions to the 100% Construction Plans and specifications. The compilation and production of the final bid documents are not included.

**Task 1.9 Budget:** **\$ 21,600**

**Phase 1 Deliverables:**

- Meeting Summaries
  
- Updated Existing Conditions Plan (stamped by a Massachusetts Registered Land Surveyor).
  - 24" x 36" original hard copies and PDF (electronic stamp) copy
- Wetlands and Wildlife Habitat Evaluation memo.
- Up to two sets of MassDEP Bordering Vegetated Wetland Determination Forms will be prepared to support the wetland delineation.
  
- Memorandum summarizing findings from Pre-Permitting/Pre-Application review.
- Concept Plan
- 75% Design Development (Permitting) Plan Set & Documentation
  - One hard copies and electronic copy-PDF
- Project Narrative
  - Opinion of Probable Construction Costs (OPCC)
- Draft and final application and supporting materials of a joint NOI/MESA Project Review
- Notification of abutters to project site
- Massachusetts Historical Commission Filing (as necessary)
- Correspondence with permitting agencies to answer questions or coordinate information.
- Attendance at up to two public hearings and one on-site meeting before the Framingham Conservation Commission.
- 100% Construction Plan Set (1 set of stamped hard copy and electronic copy-PDF)
- Project Technical Specifications (PDF)
  - Does not include Divisions 0 or Division 1 Specifications
- Updated OPCC

**PHASE 1 BUDGET:** **\$**

**PHASE 1**

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Estimated Labor:	\$ 124,800
Estimated Reimbursables:	\$ 7,300
<b>Total Estimated Proposal Fee:</b>	<b>\$ 132,100</b>

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## PHASE 2

Phase 2 includes the design and permitting of a floating boardwalk from west of the MWRA Gate House on the Sudbury Aqueduct connecting to Bancroft Lofts. This would only include property under City jurisdiction. Bancroft Lofts would be responsible for creating a land-based boardwalk to continue the perimeter trail on the southern section of the pond, providing a circular link. The permitting will address concerns with pond ownership and access etc.

The scope of site engineering and permitting will include the following work to design the shoreline connections and construct the project. We anticipate the following services may be required to complete the scope of work for all three phases..

- Site design for the connection of the boardwalk to the shoreline ;
- Permitting; and
- Construction Documents.



Figure 2

### Task 2.1: Project Meetings and Coordination

Members of HW staff will attend the following meetings throughout the duration of the project.

5. One – Kickoff Meeting
  - a. Meet with City staff and other identified stakeholders to discuss the project prior to commencement of work. This meeting will provide an opportunity to discuss the project goals, schedule, budget, and any other areas of concern.
6. Up to Three – Project Design Review and Coordination Meetings with the City (1 hour long each, virtual)
  - a. Concept Review
  - b. Permitting Plans (75% designs)
  - c. Construction Documents.

This task also includes project coordination and correspondence (phone calls and emails) between the project team and client.

**Task 2.1 Budget:**

**\$ 8,500**

## **Task 2.2: Permitting Design Plans**

HW will coordinate with the boardwalk designer to develop a design plan set suitable for permitting. We assume all stamped engineering drawings, details, notes, and specifications required for permitting the boardwalk will be provided by the manufacturer. HW will provide the following drawings:

- Site Preparation and Erosion Sediment control Plan, Notes and Details.
- General construction notes.
- Site Plan and details for any limited work/restoration that may be required as part of the boardwalk and gangway installation.

We also assume there will be no increase to impervious cover at either of the two shoreline connections and the Massachusetts Stormwater Standards will not be applicable.

### **Task 2.2 Budget:**

**\$ 9,000**

## **Task 2.3: Permit Support**

We assume that the City staff will serve as the lead through the permitting process and HW staff may need to assist and provide permit support for the following:

- Conservation Commission Notice of Intent
- NHESP/MESA Project Review
- Chapter 91 Waterways permitting through Massachusetts Department of Environmental Protection (MassDEP)
- Army Corps of Engineers (ACOE) – General Permit
- MEPA ENF and mandatory EIR

It is assumed the following additional permits will not be required:

- MESA Conservation and Management Permit (CMP)
- Section 401 Water Quality Certification (WQC)
- Massachusetts Historic Commission, Section 106

While it is anticipated that the City may be exempt from filing fees, Task 7 task does not include any permitting or advertising fees.

### **Notice of Intent/MESA Project Review**

Permitting will be required through the Framingham Conservation Commission and NHESP. It is recommended that these be completed as a joint filing. It is anticipated that the project will be filed as a limited project under the provisions at 310 CMR 10.53(3)(j) for:

*The construction and maintenance of catwalks, footbridges, wharves, docks, piers, boathouses, boat shelters, duck blinds, skeet and trap shooting decks and observation decks; provided, however, that such structures are constructed on pilings or posts so as to*

*permit the reasonably unobstructed flowage of water and adequate light to maintain vegetation.*

HW will prepare and file a Notice of Intent (NOI) application (WPA Form 3) and supporting materials, including a descriptive project narrative that also addresses impacts within rare species habitat, and any proposed mitigation measures, with the Framingham Conservation Commission and NHESP. As part of the NOI/MESA filing, HW will notify all abutters to the property as required and prepare for and attend up to two public hearings to present the project and represent the Client's interests before the Conservation Commission.

### *Chapter 91*

As the proposed project will occur within a Massachusetts Great Pond, a Ch. 91 License from the MassDEP Waterways Program under the Massachusetts Public Waterways Act and the Chapter 91 regulations at 310 CMR 9.00 is required. The Ch. 91 License application requires submittal of project plans in a modified format. HW will submit the required application, documentation, and plans through the EEA ePLACE portal and will provide notification to abutters and notification in the *Environmental Monitor* as required.

Please Note: The Ch. 91 licensing process is lengthy, taking up to a year from the time of application submittal.

### *MEPA Certificates through the Massachusetts Environmental Policy Act*

The project will involve work within resource areas, triggering one or more of the MEPA thresholds under 301 CMR 11.03(3) and will require a regulatory Permit (Ch. 91 License), requiring the filing of an Environmental Notification Form (ENF) under the Massachusetts Environmental Policy Act, M.G.L. c. 30 §§ 61 through 62L (MEPA).

In addition, and as noted above, the project site is located within the Designated Geographic Area around one or more EJ Communities and is therefore required to file a mandatory Environmental Impact Report (EIR) in accordance with the provisions at 301 CMR 11.06(7)(b). This will also require advance notice to State, local, and Tribal community based organizations prior to filing the ENF with MEPA. HW will work with the project team to determine the most efficient pathway through the MEPA review process but recommends that the project be filed as an Extended ENF (EENF) with a proposed Rollover or Single EIR.

As the MEPA review is intended to solicit comments from multiple state agencies, it is generally recommended that this be filed prior to other permitting efforts. Newer requirements under MEPA now ensure that MEPA review will occur early in the permitting process. Additional community outreach, specific to the EJ community will also be required, and pre-submittal notification will also be mandatory as noted.

### *USACE – General Permit*

The proposed project is anticipated to include impacts to waters of the United States (WOTUS) and reviewed under the jurisdiction of the U.S. Army Corps of Engineers (USACE) General

Permits (GPs) for the Commonwealth of Massachusetts under Section 404 of the federal Clean Water Act. It is anticipated that the project would be reviewed under GP 4. Structures in Navigable Waters of the U.S.; however, we recommend having a pre-permitting consultation with USACE to confirm jurisdiction as recent changes to the definition of waters of the U.S. may preclude the need for additional permitting through the USACE. See Task 5.

#### **MWRA 8(m) Permit**

Section 8(m) of chapter 372 of the Acts of 1984 enables the Authority to issue permits to other entities to build, construct, excavate, or cross within an easement or other property interest held by the Authority. We assume up to two rounds of review and comments may be needed to revise the plans, as necessary, to reflect comments and recommendations from MWRA staff. This task will include a pre-submission coordination with MWRA staff for guidance on the proposed

**Task 2.3 Budget:** **\$ 54,400**

#### **Task 2.4: Public Meetings**

HW will work with the City to ensure compliance with the outreach requirements of MEPA. We assume the City staff will conduct and lead the community outreach process, with HW input and assistance. This task includes the preparation and attendance of qualified HW staff at the following three in-person public meetings.

- 1 - Project Introduction
- 2- Conceptual Design
- 1 -Final Design Review

For budgeting purposes, HW assumes the following:

- Each meeting will last four hours (including travel). If it is determined that HW representation is needed for any additional permitting/and or coordination meetings, attendance by HW personnel will be billed at HW standard hourly rates with client approval in writing beforehand.
- Translation services will be provided by the City.

**Task 2.4 Budget:** **\$ 10,000**

#### **Task 2.5: 100% Construction Documents and Bid Documents**

Upon review and approval of the 75% design plans by City staff and all permitting agencies, HW will finalize the design of accessible trails, overlooks, and crossing to develop a 100% construction plan set and construction specifications suitable for bidding.

### ***100% Construction Plans and Specifications***

The 100% Construction Plans and specifications will be submitted to the City for review and approval and will include the following:

- Stamped Construction Plans
- Corresponding 3-part CSI technical specification including applicable divisions for construction.
- Updated OPCC

It is assumed the City will provide all Division 0 and 1 boilerplate bid documents and specifications outlining procurement, contracting and administrative requirements.

### ***Final Bid Documents***

This includes one round of review comments and minor revisions to the 100% Construction Plans and specifications. The compilation and production of the final bid documents are not included.

***Task 2.5 Budget:*** **\$ 14,000**

### **PHASE 2**

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*Estimated Labor:* \$ 95,900

*Estimated Reimbursables:* \$ 2,500

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***Total Estimated Proposal Fee:*** **\$ 98,400**

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### ***PHASE 2 DELIVERABLES:***

- *Meeting Summaries*
- *Permitting Plan Set & Documentation*
- *Project Narrative (included both existing and proposed conditions description)*
- *Opinion of Probable Cost (OPCC)*
- *Draft and final application and supporting materials of a joint NOI/MESA Project Review*
- *Notification of abutters*
- *Preparation of project plans per Ch. 91 format*
- *Coordination with MassDEP*
- *Correspondence as necessary with permitting agencies to answer questions or coordinate information.*
- *Attendance at up to two public hearings before the Framingham Conservation Commission*
- *Attendance at up to three public meetings.*
- *100% Construction Plan Set (1 set of stamped hard copy and electronic copy-PDF)*
- *Project Technical Specifications (PDF)*
  - *Does not include Divisions 0 or Division 1 Specifications*
- *Updated OPCC*

## PHASE 3

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The scope of work includes the design for a floating boardwalk of approximately 4,550 feet from the Farm Pond boat launch connecting just west of the MWRA Gate House on the Sudbury Aqueduct. See Figure 3. We assume this work would be permitted at the same time as Phase 2. This includes the public meetings. This estimate does not include a separate permit filing for Phase 3. If permitted separately the additional permitting cost similar to Phase 2 would be applied.

The scope of site engineering and permitting will include the following work to design the shoreline connections and construct the project. We anticipate the following services may be required to complete the scope of work for all three phases..

- Site design for the connection of the boardwalk to the shoreline.
- Construction Documents.

### Task 3.1: Project Meetings and Coordination

Members of HW staff will attend the following meetings throughout the duration of the project.

7. One – Kickoff Meeting
  - a. Meet with City staff and other identified stakeholders to discuss the project prior to commencement of work. This meeting will provide an opportunity to discuss the project goals, schedule, budget, and any other areas of concern.
8. Up to Three – Project Design Review and Coordination Meetings with the City (1 hour long each, virtual)
  - a. Concept Review



Figure 3

- b. Permitting Plans (75% designs)
- c. Construction Documents.

This task also includes project coordination and correspondence (phone calls and emails) between the project team and client.

**Task 3.1 Budget:** **\$ 5,500**

### **Task 3.2: Permitting Design Plans**

HW will coordinate with the boardwalk designer to develop a design plan set suitable for permitting. We assume all stamped engineering drawings, details, notes, and specifications required for permitting the boardwalk will be provided by the manufacturer. HW will provide the following drawings:

- Site Preparation and Erosion Sediment control Plan, Notes and Details.
- General construction notes.
- Site Plan and details for any limited work/restoration that may be required as part of the boardwalk and gangway installation.

We also assume there will be no increase to impervious cover at either of the two shoreline connections and the Massachusetts Stormwater Standards will not be applicable.

**Task 3.2 Budget:** **\$ 9,000**

### **Task 3.3: 100% Construction Documents and Bid Documents**

Upon review and approval of the 75% design plans by City staff and all permitting agencies, HW will finalize the design of accessible trails, overlooks, and crossing to develop a 100% construction plan set and construction specifications suitable for bidding.

#### *100% Construction Plans and Specifications*

The 100% Construction Plans and specifications will be submitted to the City for review and approval and will include the following:

- Stamped Construction Plans
- Corresponding 3-part CSI technical specification including applicable divisions for construction.
- Updated OPCC

It is assumed the City will provide all Division 0 and 1 boilerplate bid documents and specifications outlining procurement, contracting and administrative requirements.

#### *Final Bid Documents*

This includes one round of review comments and minor revisions to the 100% Construction Plans and specifications. The compilation and production of the final bid documents are not included.

**Task 3.3 Budget:** **\$ 13,800**

**PHASE 3 DELIVERABLES:**

- Meeting Summaries
- Permitting Plan Set & Documentation
- Project Narrative (included both existing and proposed conditions description)
- Opinion of Probable Cost (OPCC)
- 100% Construction Plan Set (1 set of stamped hard copy and electronic copy-PDF)
- Project Technical Specifications (PDF)
  - Does not include Divisions 0 or Division 1 Specifications
- Updated OPCC

**PHASE 3**

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<i>Estimated Labor:</i>	<i>\$ 28,300</i>
<i>Estimated Reimbursables:</i>	<i>\$ 1,900</i>
<b><i>Total Estimated Proposal Fee:</i></b>	<b><i>\$ 30,200</i></b>

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**PROPOSAL EXCLUSIONS AND ASSUMPTIONS**

The above scope of work and budget are based on the following additional exclusions and assumptions. If any of the exclusions or assumptions prove to be false, or if work is required beyond the scope as proposed, HW will discuss those needs with you and will provide the necessary contract amendments.

1. The proposal outline does not include the following:
  - a. Property line survey
  - b. Easement plans
  - c. Structural design
  - d. Geotechnical studies and/or reports
  - e. Filing or Advertising fees for any of the required permits
  - f. Public Bid services
  - g. Construction oversight
  - h. Construction survey and layout
  - i. Sampling and testing materials during construction
2. The floating boardwalk installation will be bid through SourceWell, a cooperative purchasing government organization. It is our understanding that services such as boardwalk assembly and installation would be placed under an "open item" category within the SourceWell contract. This simplifies the procurement process by allowing municipalities to access pre-negotiated contracts and avoid a public bid process.
3. The City will be responsible for all meeting(s) coordination and logistics. If attendance at additional meetings or hearings beyond those noted above is necessary, we will notify the City of any scope modification implications.

4. No historical and/or archaeological elements are present.
5. It is assumed that the site is free from prior contamination.
6. No utility connections will be required.
7. The permitting task and estimate are based on our understanding and past experience, but each municipal board/committee or state/federal agency may request additional information and hearings beyond the scope of this proposal.
8. One round of revisions for the 75% design plans submittals will be required.
9. Any meetings, additional work items, extension of the duration of work items, or additional materials not specifically would increase the cost for the scope of services.
10. Reimbursable expenses as noted (copies, plotting, and travel mileage) are included in our fee estimate. Additional expenses, permitting fees, advertising fees, overnight deliveries or other reimbursable will be billed separately.