

Marijuana Advisory Team (MAT) Meeting Minutes
September 22, 2021 at 1:00 PM

Location of Meeting: Via Zoom

Company Name: Pine Delivery: Pine Delivery, Inc.

MAT Team Present:

Thatcher W. Kezer III, COO

Shane O'Brien, Senior Planner, PCD

Officer Keith Strange, Police Department

Dana Haagensen, Fire Department

Robin E. Williams, Department of Public Health

Mollie Amaral, Community Outreach Coordinator, PCD

Michael A. Tusino, Building Commissioner, Department of Inspectional Services

Victor Pereira, Deputy Chief of Administration, Police Department

Nawal Ahmed, CFO's Office

Legal Counsel:

Amanda Zuretti, Esq., Petrini & Associates, P.C., designee for City Solicitor

Minutes:

Victor Juri and associate, Agustin La Roza were present for the meeting regarding the application for Pine Delivery, Inc. for two Host Community Agreements ("HCA"), one for a Delivery Operator and one for a Delivery Courier.

Thatcher Kezer asked about the location of the facility and for an update. Victor Juri explained that it was determined that the initial property location at 35 Tripp Street presented was not viable for Pine Delivery, Inc.'s purposes. Mr. Juri stated that their landlord offered another location, which meets the needs of the business, and has a signed a lease.

The new location at 60 Tripp Street abuts wetlands and he has met with the Conservation Commission to apply for an Order of Conditions.

Mr. Kezer asked questions regarding the building and security. Officer Keith Strange stated that the Police Department is waiting for a final floor plan for the new location from Mr. Juri. Mr. Juri stated that a final floor plan was submitted. Shane O'Brien asked for Mr. Juri to present plans. Mr. Juri shared plans on the screen for 35 Tripp Street. Mr. O'Brien asked about video surveillance plan measurements. Mr. O'Brien asked about secured garage area from original plan. Mr. O'Brien asked about height of the gate. Mike Tusino asked about setbacks. Mr. O'Brien requested a plan that shows the setbacks. Dana Haagensen asked if the plan displayed was the back of the building. Mr. Kezer asked if it is Colonel James M. Halpin Drive that is next to the building. Mr. Haagensen stated having heard concerns from the City's fire marshal in regards to the alarm system. Mr. Haagensen stated there this may come into play with any building renovations and that the alarm system in that building has been disconnected. Amanda Zuretti requested a copy of the lease and asked about community outreach meeting. Mr. Juri stated that an ad was put in the paper and information was sent to abutters regarding next community outreach meeting. Ms. Zuretti advised checking with the DPW about last inspection done regarding the water meter for the building.

Officer Strange asked where the dumpster is located on the plans. Officer Strange stated that the dumpster was not on the plan and needs to be added. Mr. Strange asked about security of the dumpster. Mr. Strange stated that no cameras were shown in the break room. Mr. Juri stated that the break room and office would have no cameras. Mr. Strange stated having seen previous incidents with retail shops. Mr. Kezer suggested possible camera angles. Mr. Strange stated to immediately notify Police of any incidences at the facility. Mr. Strange asked if employees would be parking the delivery cars at their residences. Mr. Strange stated for there to be no firearms and no ghost runs (unauthorized trips). Mr. Strange spoke about protocol and plans for emergency incidences and asked about de-escalation training. Mr. Strange asked about use of body cameras and how they would be recorded. Mr. Strange asked about pre-inspection of body cameras. Mr. Strange asked about how areas that cannot deliver to would be handled and about situations where deliveries would be refused. Mr. Juri stated using a database with 'no delivery' addresses. Mr. O'Brien asked if they would be utilizing a website. Ms. Zuretti stated that both marijuana courier and delivery licenses would be applied for. Mr. Kezer asked if it would be an HCA for both categories. Ms. Zuretti stated that there would be separate HCAs for each of the license categories.

Robin Williams stated the need for a permit from the Health Department and asked if there would be any open product at the facility. Mr. Juri stated carbon filters would be put in the HVAC systems. Ms. Williams asked if the dumpster is shared with other businesses.

Mr. Kezer stated that the next step would be a determination for recommendation for a HCA. Mr. Kezer stated will connect with folks individually and will communicate results. Ms. Zuretti asked if represented by counsel. Mr. Juri responded yes.

Mr. Juri exited the Zoom.

Thatcher Kezer stated a motion to recommend the HCA for Pine Delivery Inc., Shane O'Brien seconded the motion. All in favor. MOTION PASSED.

Mr. Kezer stated will have remaining questions answered including about the security plan and the site plan with information on setbacks.

Meeting was adjourned at 2:08 PM