

**FORM B – BUILDING DEPARTMENT RECOGNITION FORM**

**TO BE FILLED OUT BY BUILDING COMMISSIONER**

Town of Framingham, Massachusetts

**INSPECTIONAL SERVICES DIVISION**

Department of Building Inspection

Memorial Building, 150 Concord Street, Room 203

Framingham, MA 01702

(508) 532 - 5415



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**BUILDING DEPARTMENT RECOGNITION FORM**

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To: Amanda Loomis, Planning Board Administrator

From: Michael Tusino, Building Commissioner

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Property Address: _____
Date: _____
Required Permits: _____
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_____
_____

In accordance with Section VI.A, VI.E.2.a, and VI.F.3.a of the Framingham Zoning By-Law, prior to the filing an application with the Planning Board, the applicant, as defined in Section I.E.1 herein, shall seek the Building Commissioner's review and advice to confirm which pertinent sections of the Zoning By-Law apply. The Building Commissioner's signature must be obtained below to confirm that this review has been completed. The Applicant must submit a full set of plans and project narrative for review to the Building Commissioner. The Building Commissioner has 10 business days to render a decision for Permits required. A Pre-Application Meeting may be scheduled with the Building Commissioner and the Planning Board Administrator through the Planning Board Office to review the Project and plans. This application will not be accepted without the following confirmation:

The signature below confirms that the applicant/owner has provided information and I have advised the applicant of the necessary permits required.

Building Commissioner's Signature: _____
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Documents Submitted for Review and Determination: _____
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_____
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