

Form 7 – Definitive Subdivision Plan - Town Clerk Receipt

Framingham Planning Board

Memorial Building • Room B-205 • 150 Concord Street
 Framingham, MA 01702-8373
 (508) 532-5450 • planning.board@framinghamma.gov



Town Clerk Stamp

The Definitive Subdivision Application Package is to be delivered to the Planning Board Office and signed-off on prior to delivery with the Town Clerk. The Planning Board Office must sign-off on this Form to ensure that all documents necessary for Planning Board review have been received.

This Form verifies, when signed below that the Planning Board Office has received a complete Definitive Subdivision Application Package for the property located at: _____.

Name and Contact Information of the Applicant/Representative that delivered the Definitive Subdivision Plan Application Package: _____

The Definitive Subdivision Application Package includes the following items:

- Application (Form 8 Minor Definitive Subdivision Application or Form 9 Major Definitive Subdivision Application - Appendix A) 2 copies with original signatures
- Supplemental Documentation 2 paper copies
- Plans Sheets/Sets - 22"x 34" full size paper copies and 6 - 11"x17" half size paper copies (Definitive Subdivision Plan Only: 1 – 22" x 34" full size mylar will be required upon final vote of the Planning Board)
- Designer Certificate (Form 12 Designer Certificate – Appendix A) 2 copies with original signatures
- Definitive Subdivision Plan Application Package Fee (\$INSERT FEE) Check made out to "Town of Framingham"
- Electronic Documents 1 electronic copy of all documents
- Board of Health Filing 1 copy of the Definitive Subdivision Application Package filed with the Board of Health (the Applicant shall provide the Planning Board with a copy of the receipt of such filing)
- Certified Abutters List Applicants shall request Certified Abutters List from the Assessor's Office prior to filing with the Planning Board

Planning Board Office Use Only	Project Number:	Opening Public Hearing Date:	Filing Fee:
	Date of Pre-TRT Meeting:	Date of TRT Meeting:	Comment Period Deadline:
	Date and Time of Meeting with Applicant/Project Representative:		Decision Deadline:
	Definitive Subdivision Plan Date:		Date Definitive Subdivision is Filed with Planning Board:
	Signature of Planning Board Office upon Review of a Complete Definitive Subdivision Application Package:		

Applicants should direct all questions regarding ANR, Planning Board processes, and/or questions in general to the Planning Board Office