



City of Framingham
Application for Permit to Open, Occupy or Obstruct a Street or Sidewalk (SOP)



DRIVEWAYS ONLY

Permit Instruction, Fee Table, Contact Submittal and Agreement

Instruction

Only forms containing the proper level of information will be processed. Submittals are normally processed in 5 Business Days. Unless requested and stated under the approved Permit, the standard SOP duration coverage is granted for 30 days.

Fee Table (please note fees are non-refundable) (*) per August 7, 2007 SOP Policy approval

Category	Coverage	Fee (*)
Type 1	Driveway Work on City ROW – up to 100 sq ft	\$ 75.00
Type 2	Driveway Work on City ROW – over 100 sq ft	\$ 150.00
Type 3	Permit Renewal (from prior year)	\$ 50.00

Contact Information

Blank SOP forms can be obtained at the DPW facility at 110 Western Ave. or from the City's web site (www.FraminghamMa.gov/dpwpermits). Applicant shall notify DPW a minimum of 48 hours before starting work by contacting DPW at 508-532-6010 or dpwpermits@FraminghamMA.gov. The only exception will be for Emergency Cases – Reference SOP Policy Section 5, paragraph 4.

SOP Stipulations and Agreement

- a) Applicant agrees to adhere and comply with the City of Framingham SOP Policy. Applicant will conform to the City's ordinances and policies, to protect the work and guard against accident, to be accountable/liable for the cost of any damage or injury which may result from the work, to restore the street to a condition as good as it may be in at the time the permit is granted and to the satisfaction of the City. Further, it is the Applicant's responsibility to have current Insurance coverage at the limits specified by the City, and a Bond if requested for the amount specified before the start of any work. All work must be staged to enable streets to remain passable for emergency vehicles.
- b) Applicant will obtain and maintain a valid Digsafe ticket and provide the City with advance 48-notice prior to start of construction work.
- c) Applicant will comply with the City's construction season of April 1st to November 15th and standard days/hours of Monday through Friday 7:30 AM to 4:30 PM. The City will review exceptions to the above time restrictions (i.e. Saturday/Sunday, and off hours 7PM to 5AM) for large projects or traffic sensitive cases. Applicants seeking such a request must provide sufficient justification, condition details, and advance notification (minimum 15 calendar days prior to target start date).

I, the undersigned Permittee, hereby understand with the acceptance of an Approved SOP permit to the above SOP Stipulations and Agreement points.

ACCEPTANCE SIGNATURE _____ **Date** _____
APPLICANT MUST SIGN AND DATE

